

Fiske Free Library Trustee Meeting 3/19/2018

Meeting called to order at 5:15 pm.

**Roll Call**

Present: George Caccavaro, Bill Scala, Arthur Vidro, Cynthia Cleveland, Sean Magee and Bob Arcand; also present Library Director Michael Grace and Secretary Marta Smith.

**Secretary’s Report**

Read and Bob Arcand moved to accept it as written, Sean asked for a correction of the spelling of his name and Bill Scala seconded the motion to accept the report, and it passed.

**Treasurer’s Report**

None

**Director’s Report**

February 2018

Given the short month and challenging weather total circulation of materials in February decreased from January. Patrons checked out 5,818 items during the month for an average of 253 items checked out per day. Patrons used 387 computer sessions and 119 wireless internet sessions for a total of 446 hours of computer time during the month, an average of 19 hours per day. 56 items were loaned to other libraries through interlibrary loan and 272 new items were added to the collection. Patrons downloaded 387 audio books and 119 e-books from our downloadable books service. 42 new patrons signed up for library cards during the month. Also during February patrons performed 2,006 searches on our public catalog with 160 of those searches being done on mobile devices. The term most often searched for during the month was “Star Wars”.

**Circulation of materials**

<b>2017-2018</b>	Books	Audio-books	Music CDs	Magazines	Misc	Total Items
August	5224	539	73	42	1934	7812
September	4113	481	40	32	1810	6476
October	4068	458	57	30	1865	6478
November	4505	411	117	28	1615	6676
December	3368	402	140	23	1471	5404
January	4272	500	140	17	1809	6738
February	3805	470	58	12	1473	5818

**Items added to collection**

<b>2017-2018</b>	Books	Audio-books	Music CDs	Magazines	Misc	Total Items
August	311	3	0	0	51	365

September	315	2	0	3	57	377
October	265	0	0	4	90	359
November	209	6	0	0	61	276
December	136	0	2	6	33	177
January	386	21	1	2	43	453
February	216	2	6	0	48	272

Children’s staff are very busy reorganizing the main Children’s room to open up sight lines and create more reading/collaborating space. We are also working on revamping the layout of the Children’s circulation desk to improve traffic patterns. In the upstairs stacks we are also weeding and shifting the Fiction and YA collections to make space for new acquisitions.

During February school vacation week, the library provided fun and educational activities for children. Many creative and fun structures were built with our LEGOs, Keva blocks, Zoob builders and Snap Circuits. Puzzles and board games were also a big hit.

Preparations are already underway for our Summer Reading program which will begin in June. This year’s theme is “Libraries Rock!” and we are planning a number of excellent new programs for this year.

Coming up on March 15<sup>th</sup> is a presentation by New Hampshire author Sy Montgomery. Ms. Montgomery, who has published numerous books on animals and nature will be presenting “The Wonderful World of the Octopus.”

### **Old Business**

Bill Scala asked for copies of the budget proposal for the trustees who didn’t get one at the last meeting. Indications are that we will be level funded this year.

### **New Business**

George Caccavaro asked if the library had considered keeping Narcan in the library for emergencies. He has read that other libraries are doing so and wondered if we had discussed it and what our thoughts were- pros and cons. After a brief discussion it was decided that since we are so close to the fire station and Golden Cross that it’s a non-issue. Emergency help is very close and we don’t need to stock Narcan.

Bill Scala made the motion to adjourn the meeting, seconded by Bob Arcand and the meeting adjourned at 6:17 Pm.