

Fiske Free Library Trustee Meeting Monday, February 26, 2018

The meeting came to order at 5:20 pm.

Roll Call

Present: Bill Scala, Sean McGee, Cynthia Cleveland, also present Director Mike Grace and Secretary Marta Smith.

Secretary's Report

Read and Sean McGee made the motion to accept it as written, 2nded by Cynthia Cleveland.

Treasurer's Report

None

City Librarian's Report

February 2018

Given the short month and challenging weather total circulation of materials in February decreased from January. Patrons checked out 5,818 items during the month for an average of 253 items checked out per day. Patrons used 387 computer sessions and 119 wireless internet sessions for a total of 446 hours of computer time during the month, an average of 19 hours per day. 56 items were loaned to other libraries through interlibrary loan and 272 new items were added to the collection. Patrons downloaded 387 audio books and 119 e-books from our downloadable books service. 42 new patrons signed up for library cards during the month. Also during February patrons performed 2,006 searches on our public catalog with 160 of those searches being done on mobile devices. The term most often searched for during the month was "Star Wars".

Circulation of materials

2017-2018	Books	Audio-books	Music CDs	Magazines	Misc	Total Items
August	5224	539	73	42	1934	7812
September	4113	481	40	32	1810	6476
October	4068	458	57	30	1865	6478
November	4505	411	117	28	1615	6676
December	3368	402	140	23	1471	5404
January	4272	500	140	17	1809	6738
February	3805	470	58	12	1473	5818

Items added to collection

2017-2018	Books	Audio-books	Music CDs	Magazines	Misc	Total Items
August	311	3	0	0	51	365

September	315	2	0	3	57	377
October	265	0	0	4	90	359
November	209	6	0	0	61	276
December	136	0	2	6	33	177
January	386	21	1	2	43	453
February	216	2	6	0	48	272

Children’s staff are very busy reorganizing the main Children’s room to open up sight lines and create more reading/collaborating space. We are also working on revamping the layout of the Children’s circulation desk to improve traffic patterns. In the upstairs stacks we are also weeding and shifting the Fiction and YA collections to make space for new acquisitions.

During February school vacation week, the library provided fun and educational activities for children. Many creative and fun structures were built with our LEGOs, Keva blocks, Zoob builders and Snap Circuits. Puzzles and board games were also a big hit.

Preparations are already underway for our Summer Reading program which will begin in June. This year’s theme is “Libraries Rock!” and we are planning a number of excellent new programs for this year.

Coming up on March 15th is a presentation by New Hampshire author Sy Montgomery. Ms. Montgomery, who has published numerous books on animals and nature will be presenting “The Wonderful World of the Octopus.”

Old Business

None

New Business

Bill Scala asked about the new budget. Mike Grace said that the city manager’s budget guidelines seemed to be to keep any increase to what is absolutely necessary. It seems like we are looking at a level funded budget this year, but the city manager is planning to submit the budget request for what we need and let the council figure out how and where to spend.

Mike Grace shared a copy of his budget request which includes a return to staffing and funding to the previous number and amount. Mike Grace also shared the mayor’s column asking for board members to send reports to the council so that they are aware of issues and challenges that they are asked to address ahead of time to be prepared.

Cynthia Cleveland made the motion to adjourn, 2nded by Sean McGee.

The meeting adjourned at 6:18 pm.