



Master Plan Energy Chapter Subcommittee
Wednesday, July 20, 2016 at 6:30 p.m.
The Visitor Center, 14 North Street

MINUTES
Approved 8/3/16

I. Call to Order

Mr. Williams called the meeting to order at 6:35 PM.

Present: Marilyn Harris, Angela Biggs, Jeremy Biggs, Rebecca MacKenzie, Bill Carpenter, Abigail Carman

Absent: David Lucier, David Eastman

Staff: Zachary Williams, Business Development Coordinator

Others Present: Bernard Folta

II. Minutes

- a. N/A

III. Business

a. Review goals and guidelines

Mr. Williams gave a summary of the goals of the subcommittee and reviewed procedural rules that the subcommittee must follow during its work.

Mr. Carpenter noted that the “checklist” of action items is important to him.

b. Set meeting schedule

The subcommittee discussed the best days and times to meet, as well as how many meetings should be planned. The subcommittee decided that every other Wednesday, from 6:30pm to 8:00pm would be the best time. The Visitor’s Center will continue to be the meeting location.

c. Review existing energy conditions and projects

Mr. Williams reviewed the current state-of-affairs in the City as related to energy projects and existing conditions. This review included discussion about City facilities and energy efficiency and electrical generation.

IV. Other

The members of the subcommittee introduced themselves to each other and discussed their priorities and goals for the work ahead.

V. Adjournment

Motion: To adjourn the meeting.

Made by: Ms. Harris **Second:** Mr. Carpenter

Vote: Unanimous in favor.

The meeting adjourned at 7:45 PM.

Respectfully submitted,
Zachary Williams