



**CLAREMONT ENERGY ADVISORY COMMITTEE
MEETING**

Tuesday, November 19, 2018
Visitor Center, 14 North Street, Claremont, NH

**MINUTES
Approved 2/26/2019**

The meeting was called to order at 6:00 PM.

I. Roll Call

Present: Derek Ferland, Marilyn Harris, David Lucier, Scott Pope

Absent: William Carpenter

Video: Rebecca MacKenzie, Robin Hutchins

Present: Sarah Brock, Vital Communities; Nancy Merrill, Planning & Development

Motion: Scott Pope Second: Derek Ferland

For Alternate Marilyn Harris to sit as a member for William Carpenter. Unanimous

II. Minutes

Motion: David Lucier **Second:** Derek Ferland

To approve the minutes of September 6, 2018. Unanimous

III. Finalize Project List

Sarah Brock facilitated the evening discussion and requested that the committee finalize the project list. The Committee reviewed the prioritized project list from the prior meeting to establish near and longer-term projects.

The Committee added Schools – Buildings and Students.

There was discussion about doing more than evaluating outreach and expanding outreach, bringing weatherize programs directly to citizens, and connecting people to existing resources.

David Lucier also raised the question about water and wastewater infrastructure, and whether there was existing data on energy use.

Reb MacKenzie asked about impacts to the municipality with the decrease in 2020 of federal rebates. Potential power purchase agreements would be impacted.

IV. **Project Prioritization Criteria**

Sarah Brock then asked the committee to review the list to shorten it with a work plan in mind. She also discussed individual summaries for the projects. The summaries are one page and are meant to identify:

- As a committee, what can they do to help this project;
- Does the committee have realistic influence;
- Who else would be involved/complexity;
- Timeline – is there anything that is time sensitive;
- Leverage/opportunity for impact.

The Property tax exemption for solar is already underway so will not be summarized.

The following summaries were assigned for the December meeting:

B - Update Zoning Ordinances – Derek

C – Renewable Energy Generation on city property – Scott

D – Portfolio Manager; Grants for Energy Efficiency at City Hall – Marilyn

E – Educate the Public – Robin and Reb

F – Revise department review process with questions about efficiency – Bill

J – Schools/Building & Students – Scott

The Committee then reviewed the Scorecard and made some revisions. At the next meeting the Committee will score each summarized project area using the Scorecard metrics.

V. **Other Business**

The next meeting will be held on December 17th at 6 a.m. at the Visitors Center.

VI. **Adjournment**

The meeting adjourned at 7:35 PM

Respectfully submitted,

Nancy Merrill