

Claremont Police Commission Meeting

Public Meeting Minutes

Wednesday, August 17th, 2016 @ 5:30 PM

@ Visitor's Center/Planning & Development Office, 14 North Street

- I. Roll Call & Call to Order: The meeting was called to order **at 5:30 pm**. Commissioner Courtemanche and Commissioner Tremblay were present. Commissioner Raymond was excused. Chief Scott was present.
- II. Citizens Forum: No citizens appeared for citizen's forum.
- III. Review of Minutes of June 15th, 2016 Public Meeting: After review of the June 15th, 2016 Public Meeting Minutes Commissioner Courtemanche made a motion to accept said minutes, the motion was seconded by Commissioner Tremblay and both Commissioners voted in favor of said motion.
- IV. Preview of August and September, 2016 upcoming events: Chief Scott reviewed the upcoming events listed in Capt. Chase's Patrol division monthly report with particular emphasis on preparations for the opening of School on September 6th and the need for a bike auction this fall.
- V. June and July 2016 Monthly Reports:
 - a. Chief's Office
 - b. Investigations
 - c. Patrol
 - d. Communications
 - e. Statistical Reports

The June and July 2016 monthly reports were reviewed and discussed. After review and discussion Commissioner Tremblay made a motion to accept the June and July 2016

monthly reports and statistics, the motion was seconded by Commissioner Courtemanche and both Commissioners voted in favor of said motion.

- VI. Correspondence: A thank you note from Vermont State Police thanking the Claremont Police Department for Accreditation Manager Bill Wilmot's recent help with their mock CALEA on-site assessment was reviewed.

- VII. Accreditation / Grants update: Chief Scott briefed the Commission on the recent notice he received from NH Highway Safety indicating that Claremont will be receiving close to \$17,000 in Highway Safety Enforcement grants for the period October 1, 2016 to September 30, 2017.

- VIII. Budget Update:
 - a. Police

 - b. 911

Chief Scott reviewed the draft 2016 budget closeout and noted that Police spent slightly more than 96% of budget and 911 spent close to 92.5% of budget indicating both budgets ended with savings. Chief Scott noted that percentages in the 2017 budget are tracking in an acceptable fashion thus far.

- IX. Old Business:
 - a. Signing corrected General Order #540: Hate Crimes: Commissioner Courtemanche, Commissioner Tremblay and Chief Scott signed General Order #540: Hate Crimes. Chief Scott noted he would meet with Commissioner Raymond to get the final signature.

 - b. The employment contracts for the two most recent hires were also signed by Commissioner Courtemanche and Commissioner Tremblay. Chief Scott noted he would meet with Commissioner Raymond to get final signature.

X. New Business:

a. Review of June 2016 NH Drug Monitoring Initiative

The June 2016 NH DMI was reviewed and discussed with particular emphasis on the concerning increase in the use of Narcan in Sullivan County in in the last month. The DMI showed a 250% increase in Narcan use from May to June, from a total of 2 uses in May to a total of 7 uses in June.

At 6:12 pm Commissioner Courtemanche made a motion to go into non-public session pursuant to NH RSA 91-A:3, II (a) personnel, the motion was seconded by Commissioner Tremblay and both Commissioners voted in favor

XI. Public Session: The meeting returned to public session **at 6:39 pm**.

XII. Set tentative meeting(s) Schedule for September 2016 meeting: The September 2016 Claremont Police Commission meeting was scheduled for September 21, 2016 at 5:30 pm at the Claremont Visitor's Center, 14 North Street.

XIII. Adjourn: **At 6:46 pm** Commissioner Tremblay made a motion to adjourn, the motion was seconded by Commissioner Courtemanche and both Commissioners voted in favor of said motion.

Public Minutes

Prepared by:

Chief Scott