

Claremont Police Commission Meeting

Meeting Minutes

Wednesday, June 8, 2017 @ 3:00 PM

@ Claremont Police Department

- I. Roll call & Call to Order: The meeting was called to order **at 3:03 pm**. Commissioner Courtemanche, Commissioner Raymond and Commissioner Tremblay were all present. Chief Chase and Captain Wilmot were also present.

This was a special meeting called to make a selection for the open Captain's position that is currently at Claremont Police. The City of Claremont posted this position for Police Captain on June 2, 2017. It was open to internal and external applicants. Chief Chase requested that at the Claremont Police Commission move to go into non-public to discuss the applicants. Comm Courtemanche made a motion and it was seconded by Commissioner Tremblay. The motion passed and the commission went into non-public.

The commission returned public. The Claremont Police made the decision to hire Stephen A. Lee for the position of Police Captain. Commissioner Raymond made a motion to adjure at 4:35pm. It was seconded by C.M. McNutt and passed by vote.

Public Meeting Minutes

Prepared by:

Chief Chase

Claremont Police Commission Meeting

Public Meeting Minutes

Wednesday June 21, 2017 @ 5:30 PM

@ Claremont Police Department

- I. Roll call & Call to Order: The meeting was called to order **at 5:35pm**. Commissioner Courtemanche, Commissioner Raymond, Commissioner Tremblay & C.M. McNutt were all present. Chief Chase was present.
- II. Citizens Forum: There were no citizens at this meeting.
- III. Review of Minutes: Chief Chase advised the commission at this point he did not have a monthly report completed along with the department heads due to the activity levels that are currently being experienced by Claremont Police Department. Chief Chase has made it a goal to catch up on all prior meeting minutes and submit them for the July meeting.
- IV. There was no review of any monthly Reports:
- V. Correspondence: Chief Chase provided the police commission with a thank you letter as well as a memo to Officer Tyler Petrin. Commission was also supplied two thank you cards from employees that were very grateful for the cards that they received on their birthday from the police commission.
- VI. Budget Update:
 - a. Police
 - b. 911Chief Chase presented the commission with a printout from the 2017 budget. All line items continue to track an appropriate level and there was discussion about the 2018 budget.
- VII. Old Business: There was no old business discussed

VIII. New Business: there was no new business discussed

At 5:47 pm Commissioner Courtemanche made a motion to go into non-public session pursuant to NH RSA 91-A:3, II (a) personnel, the motion was seconded by Commissioner Raymond and all three Commissioners voted in favor of said motion.

IX. Public Session: The meeting returned to public session **at 7:35 pm.**

X. Set July 2017 meeting: Meeting set for July 19, 2017 at 5:30 pm at the visitor center.

XI. Adjourn: **At 7: 39 pm** Commissioner Raymond made a motion to adjourn, the motion was seconded by Commissioner Trembley and all three Commissioners voted in favor of said motion.

Public Meeting Minutes

Prepared by:

Chief Chase