

Claremont Police Commission Meeting

Public Meeting Minutes

Wednesday March 21, 2018 @ 5:30 PM

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*Claremont Visitor Center
14 North Street
Claremont, NH*

- I. Roll call & Call to Order: The meeting was called to order at **5:33pm**. Commissioner Tremblay, Commissioner Raymond, Commissioner Courtemanche and C.M McNutt was present for this meeting. Chief Chase was present. Captain Brent Wilmot and Captain Stephen A. Lee joined the meeting at approximately 5:45 p.m.
- II. Citizens Forum: There were no citizens to address the Police Commission at this meeting.
- III. Review of Minutes: After review of the Public Meeting Minutes for the February 15 and the February 21, 2018, Commissioner Courtemanche made a motion to accept said minutes. The motion was seconded by Commissioner Tremblay. The motion was then voted on and passed.
- IV. Review of monthly Reports: December 2017 Monthly Reports:
 - a. Chief's Office. Chief Chase failed to include his February report in the package that was given to the Police Commission prior to this meeting. He provided his report to the Police Commission at this meeting. The Commission reviewed the report and discussed some of the events that he participated in.
 - b. Patrol Division. No report was submitted this month. This was approved by Chief Chase. The April meeting will include a report that covers the month of February and March.
 - c. Investigations. No report was submitted this month. This was approved by Chief Chase. The April meeting will include a report that covers the month of February and March. Communications.
 - d. Statistical Reports – The provided 2018 comparison of January and February was reviewed.
 - e. Budget update: Police/Communications – The budget continues to track as expected. Chief Chase advised that waiting to review his proposed FY2019 budget with the City Manager and the Finance Department.

- V. Correspondence: The January NH Drug Monitoring Initiative was provided. The Commission was provided a letter I sent to Officer Tyler Petrin on a job well done. This was in response to a call I received from the citizen that called that was very happy and pleased with the response that he received from Ofc. Petrin on a call where people were trespassing on his property. The Commission was also provided a letter Chief Chase received from the NH Attorney General. This letter was a copy of a letter that the Attorney General sent to a citizen who made a complaint about various government offices in Claremont. Claremont Police was one of the agencies that the complainant listed but not the focus of the complaint. The letter explained that there was no evidence to support the complaint made.
- VI. CALEA: The commission was provided a copy of a letter from Hollis Chief of Police Joseph Hoebeke. He was very grateful for the assistance and help from A.M Wilmot in February.
- VII. Old Business: The commission was given the most recent update on the police K-9 Program. The dog has been selected and training is set for April.
- VIII. New Business: No new business discussed

At 6:03 Commissioner Tremblay made a motion to go into non-public session pursuant to NH RSA 91-A: 3 II (a) personnel, the motion was seconded by Commissioner Courtemanche. The motion was voted and passed

- IX. Public Session: The meeting returned to public session at 7:36 pm
- X. Set April 2018 meeting: Meeting set for April 18, 2018 at 5:30 pm. This meeting will be held at the Claremont Visitor Center.
- XI. Adjourn: **At 7:40 pm** Commissioner Tremblay made a motion to adjourn, the motion was seconded by Commissioner Courtemanche and the motion passed.

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Prepared by:

Mark T. Chase // Chief of Police

