

Claremont Police Commission Meeting

Public Meeting Minutes

Wednesday February 21, 2018 @ 5:30 PM

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Claremont Police Department
58 Opera House Sq.
Claremont, NH*

- I. Roll call & Call to Order: The meeting was called to order **at 5:34pm**. Commissioner Tremblay, Commissioner Raymond and Commissioner Courtemanche were all present. C.M McNutt was not present for this meeting. Chief Chase was present.
- II. Citizens Forum: There were no citizens to address the Police Commission at this meeting.
- III. Review of Minutes: After review of the Public Meeting Minutes for January, Commissioner Raymond made a motion to accept said minutes. The motion was seconded by Commissioner Courtemanche. The motion was then voted on and passed.
- IV. Review of monthly Reports: December 2017 Monthly Reports:
 - a. Chief's Office. This was a brief report as most of the highlights of the month were included in the Patrol Division report and the Criminal Division report.
 - b. Patrol Division. Captain Wilmot has been providing statistics of arrest and reports filed. He has also been tracking motor vehicle stops and reporting this information monthly. It is obvious from the numbers provided that the numbers are tracking upward compared to the level prior to the staffing shortage.
 - c. Investigations. The commission was pleased to hear that the recently assigned detectives, Det. Wade and Det. Piehl are doing a good job. The commission asked about how long of an assignment the criminal division normally is. Chief Chase explained that at this time there is no plans on rotating the officers but he anticipates that this would be an 18 month or up to two year assignment. Keeping opportunities for other officers open is very important for moral.
 - d. Communications.
 - e. Statistical Reports

- f. Budget update: Police/Communications – The budget continues to track as expected. Chief Chase advised that he completed his draft FY2019 budget and it has been submitted to the City Manager and the finance office. He will meet about his requests and a final draft will later go before the City Council. Once he official draft 911 and Police budget is completed a copy will be provided to the commissioners

- V. Correspondence: The December NH Drug Monitoring Initiative was provided as well as the 2017 year-end review of the Drug initiative was provided. Chief Chase advised the Police Commission that he supplied the year-end review to City Council for his February 2018 report. He was at the City Council Meeting where this report was included with his monthly report but no questions were asked about the information in the document.

- VI. CALEA: The commission was provided a copy of the CPD Assessment report 2017-2018. This was the electronic document sent from CALEA to Claremont Police.

- VII. Old Business: The commission was given the most recent update on the police K-9 Program. The vehicle has been ordered and training is scheduled to start in April. There will be a further update at the March commission meeting.

- VIII. New Business: 2017 Pursuit Analysis report was supplied to the Commission. This document was discussed. This report gives a good overview of the last ten years.

At 6:33 Commissioner Courtemanche made a motion to go into non-public session pursuant to NH RSA 91-A: 3 II (a) personnel, the motion was seconded by Commissioner Tremblay. The motion was voted and passed

- IX. Public Session: The meeting returned to public session at 6:42 pm

- X. Set March 2018 meeting: Meeting set for March 21, 2018 at 5:30 pm. This meeting will be held at the Claremont Visitor Center.

- XI. Adjourn: **At 6:45 pm** Commissioner Tremblay made a motion to adjourn, the motion was seconded by Commissioner Courtemanche and the motion passed.

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Prepared by:

Mark T. Chase// Chief of Police

