

Claremont Police Commission Meeting

Public Meeting Minutes

Wednesday, October 19th, 2016 @ 5:30 PM

@ Visitor's Center/Planning & Development Office, 14 North Street

- I. Roll call & Call to Order: The meeting was called to order **at 5:30 pm**. Commissioner Courtemanche, Commissioner Raymond and Commissioner Tremblay were all present. Chief Scott and Captain Chase were present.
- II. Citizens Forum: No citizens appeared to citizen's forum.
- III. The Commission took time to review the Attorney General's Report on the September 25th Officer Involved Shooting. Chief Scott noted that the Administrative Review was ongoing.
- IV. Review of Minutes of August 17th, 2016 and September 21st, 2016 Public Meetings:
After review of the August 17th Public Meeting minutes Commissioner Courtemanche made a motion to accept said minutes, the motion was seconded by Commissioner Tremblay and both voted in favor of said motion. Commissioner Raymond abstained since she was excused from the August 17th meeting. After review of the September 21st Public Meeting minutes Commissioner Raymond made a motion to accept said minutes, the motion was seconded by Commissioner Courtemanche and both Commissioners voted in favor of said motion. Commissioner Tremblay abstained since he was excused from the September 21st meeting.
- V. Preview of October and November, 2016 upcoming events:
Chief Scott briefed the Commission the 5K run scheduled for October 29th, the Drug Take Back event scheduled for October 22nd as well as pointing out that the next major events will be planning for holiday shopping traffic, especially from Black Friday through the Christmas season.

VI. September 2016 Monthly Reports:

- a. Chief's Office
- b. Investigations
- c. Patrol
- d. Communications
- e. Statistical Reports

The monthly reports were reviewed with particular focus on the Master Plan process and the Police Department's identified needs of updating the locker rooms and break room as well as the need to replace the two-way radio consoles, repeaters and related accessories; Drug Task Force staffing levels and the projection that Claremont will not be able to assign an officer for a year or more; the alternate Dispatch Location for emergency back-up; ongoing recruiting and training efforts to try and keep up with this year's unusually high attrition rate, and a discussion noting that crime statistics are not only down as compared to 2015 but are down as compared to the previous five years. After review and discussion of the monthly reports Commissioner Tremblay made a motion to accept the September 2016 Monthly Reports, Commissioner Raymond seconded the motion and all three Commissioners voted in favor of said motion.

VII. Correspondence: There was no correspondence to review.

VIII. Accreditation / Grants update:

- a. Update on First Annual CALEA Remote Assessment: Chief Scott briefed the Commission on the computer based remote assessment that will start on October 31st. The remote assessment is part of the new four year accreditation cycle and is designed to ensure agencies maintain compliance throughout the accreditation cycle. Chief Scott reminded the Commission that the Claremont Police Department was chosen as one of seven agencies nationwide to beta test this process.

IX. Budget Update:

- a. Police: Chief Scott noted that overall percentages are tracking in an acceptable fashion. He noted that the miscellaneous line item is overspent based on the number of new employee psychological exams necessary as part of the recruiting process. Chief Scott noted that with the number of current and expected vacancies this cost will continue to rise.

- b. 911: Chief Scott noted that overall percentages are tracking in an acceptable fashion.

X. Old Business:

- a. Promotions – to be review in non-public session.

XI. New Business:

- a. Recruiting Interview – to be held in non-public session

At 6:19 pm Commissioner Courtemanche made a motion to go into non-public session pursuant to NH RSA 91-A:3, II (a) personnel, the motion was seconded by Commissioner Raymond and all three Commissioners voted in favor of said motion.

XII. Public Session: The meeting returned to public session **at 6:56 pm**.

XIII. Set tentative meeting(s) Schedule for October 2016 meeting: The November 2016 Claremont Police Commission meeting was scheduled for November 16th, 2016 at 5:30 pm at the Claremont Visitor's Center, 14 North Street.

XIV. Adjourn: **At 6:58 pm** Commissioner Raymond made a motion to adjourn, the motion was seconded by Commissioner Tremblay and all three Commissioners voted in favor of said motion.

Public Minutes

Prepared by:

Chief Scott