

Claremont Police Commission Meeting

Public Meeting Minutes

Wednesday October 17, 2018 @ 5:30 PM

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*Claremont Visitor Center
14 North Street
Claremont, NH*

- I. Roll call & Call to Order: The meeting was called to order at **5:39pm**. Commissioner Courtemanche, Commissioner Raymond and Commissioner Tremblay was present for this meeting. Chief Chase, Captain Wilmot and Captain Lee was also present. Several other members of the department were also in attendance for the Citizens Forum portion of the meeting

- II. Citizens Forum: There were many members of the public and the department present for the public portion of this meeting. Two promotions occurred recently and a swearing in ceremony was held for these officers. Sgt. Jereme Burdick was sworn in as Sergeant. This swearing in was originally postponed for the birth of his child. Sgt. Burdick was promoted in July. His wife joined us for the ceremony. Sgt. Tyler Petrin and Sgt. Trevor Dickerman were also sworn in as new Sergeants. They were joined by family members and both gave their oath as a Sergeant. We then had a special ceremony for the presentation of a special K-9 Police Badge. K-9 Maverick was present with Sergeant Petrin. There was a short break after this part of the meeting.

- III. Review of Minutes: After review of the Public Meeting Minutes for the August 15, 2018, Commissioner Courtemanche made a motion to accept said minutes. The motion was seconded by Commissioner Raymond. The motion was then voted on and passed.
After review of the Public Meeting Minutes for the September 19, 2018, Commissioner Raymond made a motion to accept said minutes. The motion was seconded by Commissioner Tremblay. The motion was then voted on and passed.

- IV. Review of monthly Reports:
 - a. Chief's Office. Chief Chase spoke about some of the topics listed in his monthly report.
 - b. Patrol Division. Captain Brent Wilmot provided an overview of patrol activity at Claremont Police Department.
 - c. Investigations. Captain Lee provided an overview of the activities for the Criminal Division.
 - d. Communications. Comm Spec. St.Pierre provided two monthly reports from August and September.

- e. Statistical Reports – The provided September 2018 crime comparison report was reviewed.
- f. Budget update: Chief Chase provided an overview of the budget as of the date of the meeting. All line items are tracking as expected and as budgeted

V. Correspondence: The Claremont Police received a request to participate in the Beard for Bucks for our Child Advocacy Center. This will occur over October and possibly November. Many male members have expressed a desire to participate in this program. The money raised will benefit our local Child Advocacy Center. The June 2019 NH Drug Monitoring Initiative was also provided and discussed. Chief Chase also provided Resolution 2010-12 which allowed the acceptance of a \$5000 check from Baerbell Merrill. A copy of the letter is part of the minutes. Mrs. Merrill had contact with officers of Claremont Police Department in the 1960's. She wanted to "pay it forward". Chief Chase had to go to City Council in July to formally accept the money. This money will be used as a way for officers to help people within the city.

VI. CALEA – No updates

VII. Old Business:

- Ballistic Vest Grant – Chief Chase is going before City Council to get permission to accept the grant.
- Department renovations. The Claremont Police Commission would like to have the next meeting at Claremont Police to view the updates to the department.
- NH Highway Safety Grant – Chief Chase is going before City Council to get permission to accept this grant.

VIII. New Business:

- Chief Chase advised Claremont Police is going to participate in the DEA National Drug Take back in October. We set up a drive in and drop off location at CVS. Chief Chase will also visit three of the senior living complexes to collect for the residents that are not able to get out that day or come into Claremont Police Department to drop off at our drop box in the lobby.

At 7:00 Commissioner Raymond made a motion to go into non-public session pursuant to NH RSA 91-A: 3 II (a) personnel, the motion was seconded by Commissioner Courtemanche. The motion was voted and passed

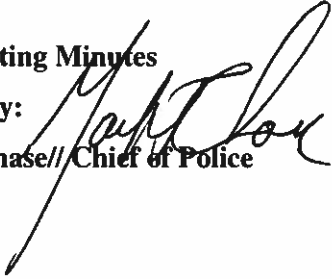
IX. Public Session: The meeting returned to public session at 7:40

- X. Commissioner Raymond made a motion to seal the minutes of the non-public meeting due to personnel matters. Commissioner Courtemanche seconded the motion and it passed and approved.
- XI. Adjourn: **At 7:41 pm** Commissioner Raymond made a motion to adjourn, the motion was seconded by Commissioner Tremblay and the motion passed.

Public Meeting Minutes

Prepared by:

Mark T. Chase// Chief of Police

A handwritten signature in black ink, appearing to read 'Mark T. Chase', is written over the printed name. The signature is fluid and cursive, with a long, sweeping underline that extends to the left.