

**CITY MANAGER SEARCH SCREENING COMMITTEE
NOVEMBER 10, 2016, 8:30 PM
CLAREMONT SAVINGS BANK COMMUNITY CENTER
MINUTES**

Members present: Jeremy Biggs, Donald Clarke, Martin Davis, Margaret Hurley, Lawrence Johnson, Donald Limoges, Debora Matteau, Kyle Messier, Robert Porter, Brian Rapp, Melissa Richmond and Bethany Yurek by roll call.

Co-chair Messier called the meeting to order at approximately 8:35 am. Roll call was taken.

Citizen Input

Co-chair read an email from Rebecca McKenzie (attached).

Adoption of Minutes

A motion was made by Mr. Johnson, seconded by Mr. Clarke, to accept the minutes as written. Motion carried by unanimous voice vote.

Notes from the Chair

Co-Chair Messier noted that there is approximately 75 minutes scheduled for each interview. She will do her best to keep us on time, but noted that things could run over.

Reading into the record of pertinent statements and discussion. n/a

Enter into Non Public

A motion was made by Mr. Johnson, seconded by Mr. Clarke,, to go into non-public session pursuant to RSA 91-A:3, II (b), the hiring of any person as a public employee, to interview candidates. Motion carried with a unanimous roll call vote. The Committee entered non-public session at approximately 8:49 am.

Return to Public Session

Public session reconvened at approximately 12:00 pm and the Committee broke for lunch.

Re-Enter into Non Public

A motion was made by Mr. Clarke, seconded by Ms. Matteau, to go into non-public session pursuant to RSA 91-A:3, II (b), the hiring of any person as a public employee,

to interview candidates. Motion carried with a unanimous roll call vote. The Committee entered non-public session at approximately 12:30 pm.

Return to Public Session

Public session resumed at approximately 5:55 pm. A motion was made by Mr. Matteau, seconded by Ms. Richmond, to seal the minutes of the non-public session in perpetuity because it regards candidates for city manager. Motion carried unanimously by roll call vote.

A motion was made by Ms. Matteau, seconded by Mr. Rapp, to forward the top three candidates as agreed to by consensus in non-public session on to the City Council. Motion carried unanimously by voice vote.

Adjournment

Motion made by Mr. Clarke, seconded by Mr. Porter, to adjourn. Meeting adjourned at approximately 6:05pm.

This concludes this Committee's work. There will be no further meetings.

Respectfully submitted,

Debora Matteau
Secretary

Dear Search Team Member,

I am interested in a new City Manager for Claremont who recognizes the need for developing resilience in Claremont by authorizing the development of a Climate Action Plan for Claremont. Climate change, whether recognized as human-caused or a natural cycle, is happening. And though the City of Claremont has begun reducing our vulnerability through various projects, Claremont continues to be vulnerable to these changes of climate in many ways.

There are many planning resources at the Federal and State level to help with this plan. There are also many local leaders and higher education institutions who are already working towards these ends to help communities in our area to mitigate and adapt to climate change. I refer you to this Federal website that notes the efforts of Robert Wood of the Lake Sunapee Protective Association as an example of one of these local efforts:

<http://toolkit.climate.gov/case-studies/watershed-protection-organizations-serve-catalysts-adaptation-planning>

As a community located on the banks of the Sugar River, we are at risk for increasing weather events which include drought and extreme storms due to climate change. We depend on the Sugar River for our water supply as a community at times during the year. Our water supply is vulnerable to drought conditions which we have experienced recently. We also have vulnerable City and private infrastructure at risk for flooding due to the prediction of increased extreme storms. Our new City Manager needs to be conscious of and open to developing a Climate Action Plan for Claremont.

Besides the vulnerabilities previously mentioned, the impact of climate change on our mental and public health can be addressed by building a community response system that is resilient. There are mental health and public health professionals in our region who are working towards creating resilience in our communities. We need to employ a City Manager who encourages a coordinated local network that serves those who are and will be affected by climate change.

Sincerely,

Rebecca MacKenzie

Claremont, NH