

Claremont Development Authority

14 North Street • Claremont • New Hampshire • 03743

FULL BOARD MEETING

Thursday, September 27, 2018 7:30 a.m.
Visitor Center, 14 North Street, Claremont, NH

Minutes

Approved October 25, 2018

Thomas Rock called the meeting to order at 7:40 am and asked for a roll call.

I. Roll Call

Present: Andre Lafreniere, Keith Raymond, Joseph Gorman, Thomas Rock, Candace Crawford, Derek Ferland, Martha Maki, Robert Porter.

Absent: Michael Satzow

City Staff: Nancy Merrill, Director, Planning & Development, Theresa Cargill, Administrative Assistant, Rebecca Vinduska, Business Development Specialist

CDA Bookkeeper: Paul Cioffi

II. Minutes

- a. August 23, 2018

Motion: To approve the minutes of August 23, 2018 as presented.

Made by: Ms. Raymond **Second by:** Mr. Lafreniere

Vote: Unanimous in favor.

- b. May 24, 2018 - Nonpublic

Motion: To unseal and approve the minutes of May 24, 2018 as presented.

Made by: Ms. Porter **Second by:** Mr. Crawford

Vote: Unanimous in favor.

III. Finance

Motion: To approve the Finance Report of July 31, 2018 as presented.

Made by: Ms. Crawford **Second by:** Mr. Gorman

Vote: Unanimous in favor.

IV. Old Business

- a. SCOHC rent agreements

Nancy Merrill apprised the board of her meeting with the Director and a few of the members of SCOHC. They requested a Letter of Support from the CDA Board so the Dental Center can move forward with their funding to assist with the interior fit-up of 46-54 Opera House Sq.

The architect's final design plan and bid documents should be ready next week.

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b. 46-54 Opera House Square loan

Nancy also informed the board that an appraisal is being done by the bank to insure the building will meet the loans minimum financial guidelines.

c. Workforce – discussion

The board discussed several ideas to address the workforce issues facing employers in Claremont area.

V. New Business

a. Opportunity Zones

Nancy informed the board a section of Claremont has been designated as an Opportunity Zone under the Federal Opportunity Zone Programs. The board discussed some possibilities for business development in that area.

VI. Non-Public Session

There was no call for Non-Public Session for this meeting.

VII. Other

VIII. Adjourn

Motion: To adjourn the meeting at 8:40 am.

Made by: Mr. Rock **Second:** Mr. Lafreniere

Vote: Unanimous in favor

Respectfully submitted,
Theresa Cargill