

Claremont Development Authority

14 North Street • Claremont • New Hampshire • 03743

FULL BOARD MEETING

Thursday, June 25, 2015 7:30 AM

Visitors Center, 14 North Street, Claremont, NH

MINUTES

Approved 7/23/2015

I. Roll Call

Present: Keith Raymond (arrived at 7:40), Andre Lafreniere, Joseph Gorman, Candace Crawford, Michael Satzow, Thomas Rock

Absent: Robert Porter, Alan Spahr, Martha Maki

City Staff: Nancy Merrill, Director, Planning & Development; Zachary Williams (arrived at 8:10), Business Development Coordinator

II. Review Minutes

a. May 28 and June 11, 2015

Motion: To approve the minutes as written.

Made by: Mr. Lafreniere **Second:** Ms. Crawford **Vote:** Unanimous in favor

Minutes of May 7th were tabled to the next meeting.

III. Finance Report

a. May 2015

The committee reviewed the May financial reports.

Motion: To accept the May 2015 finance reports as presented.

Made by: Ms. Crawford **Second:** Mr. Rock **Vote:** Unanimous in favor

IV. Old Business

a. Jewell Site Plan Review and Covenants

Victor and Patrick St. Pierre presented the site plan for redevelopment of 442 River Road as a trucking/transportation facility. Based on the plans presented, two waivers of the park covenants are needed.

Motion: To approve the plan for redevelopment of parcel #187-2-1 at 442 River Road as presented.

Made by: Mr. Satzow **Second:** Mr. Gorman **Vote:** Unanimous in favor

Motion: To grant a waiver of covenants #17 and #19e to allow establishment of a transportation and trucking facility as presented to the CDA on June 26, 2015 for parcel #187-2-1 located at 442 River Road in the I3 zoning district.

Made by: Mr. Satzow **Second:** Ms. Crawford **Vote:** Unanimous in favor

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b. Farwell Block appraisal and loan

The committee discussed how much money to borrow based upon the newest appraisal of the building and pending projects. The consensus was to borrow \$82,500 so as to move forward with demolition of the annex and repairing the drainage issues.

c. Edward Jones lease

Ms. Merrill did some calculations to compare the financial outcome of differing lease terms. Ms. Merrill will continue negotiations.

V. New Business

None.

VI. Non-public Session

None.

VII. Other

a. Recognize Sheila Smith for ten years of service

Ms. Smith has graciously agreed to stay on 6-8 weeks after her original resignation date of July 1 to assist in the new year's budget and while a new bookkeeper is sought.

Motion: To recognize Ms. Smith for her many years of service to the CDA.

Made by: Mr. Satzow

Second: Mr. Lafreniere

Vote: Unanimous in

favor

VIII. Adjourn

Motion: To adjourn the meeting

Made by: Mr. Raymond

Second: Mr. Lafreniere

Vote: Unanimous in favor

The meeting adjourned at 8:20 AM.

Respectfully submitted,

deForest Bearse

Resource Coordinator