

# Claremont Development Authority

14 North Street • Claremont • New Hampshire • 03743

## FULL BOARD MEETING

Thursday, May 25, 2017 7:30 AM  
Visitor Center, 14 North Street, Claremont, NH

### Minutes

Approved 6/22/2017

Thomas Rock called the meeting to order at 7:30 AM and asked for a roll call.

#### I. Roll Call

**Present:** Joseph Gorman, Michael Satzow, Keith Raymond, Andre Lafreniere, Alan Spahr, Robert Porter, Candace Crawford, Thomas Rock, Martha Maki, arrived at 7:40 am.

**Absent:** Keith Raymond

**City Staff:** Nancy Merrill, Director, Planning & Development, Theresa Cargill, Administrative Assistance, Kurt Beek Community Development Project Manager

**Others:**

#### II. Review Minutes of Previous Meeting(s)

a. April 27, 2017

**Motion:** To approve the minutes of April 27, 2017

**Made by:** Mr. Gorman **Second by:** Mr. Porter

**Vote:** Unanimous in favor.

#### III. Finance Report

**Motion:** To accept the Financial Report as presented.

**Made by:** Mr. Rock **Second by:** Mr. Porter

**Vote:** Unanimous in favor.

#### IV. Old Business

The board received the estimate from Weller and Michaels for the cost of renovations to both Farwell Block 46-54 Opera House Square and for 56 Opera House Square. Filings for Grant applications to assist with the cost of the renovations, was also discussed.

**Motion:** To authorize Nancy Merrill to apply for two grants to assist with the renovations.

**Made by:** Mr. Rock **Second by:** Mr. Porter

**Vote:** Unanimous in favor.

#### Non-Public Session

**Motion:** To go into non-public session in accordance with RSA91-A:3 II (d)

**Made by:** Mr. Rock **Second by:** Mr. Porter

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## Roll Call Vote:

Mr. Lafreniere – aye  
Mr. Rock - aye  
Ms. Crawford – aye  
Mr. Satzow – aye  
Mr. Maki – aye  
Mr. Spahr – aye  
Mr. Porter – aye  
Mr. Gorman - aye

## Re-enter public session.

**Motion:** to seal the non-public minutes until the reason for requiring the non-public meeting no longer exists.

**Made by:** Mr. Lafreniere      **Second:** Mr. Porter

## Roll Call Vote:

Mr. Lafreniere – aye  
Mr. Rock - aye  
Ms. Crawford – aye  
Mr. Satzow – aye  
Mr. Maki – aye  
Mr. Spahr – aye  
Mr. Porter – aye  
Mr. Gorman - aye

## V. Other

## VI. Adjourn

**Motion:** To Adjourn the meeting

**Made by:** Mr. Lafreniere **Second by:** Mr. Porter

**Vote:** Unanimous in favor.

The meeting adjourned at 8:35 am

Respectfully submitted,  
Theresa Cargill