

Claremont Development Authority

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FULL BOARD MEETING

Thursday, May 22, 2014, 2014 7:30 a.m.
Visitors Center, 14 North Street, Claremont, NH

MINUTES

Approved 6/26/2014

I. Roll Call

Present: Keith Raymond, Robert Porter, Martha Maki, Joseph Gorman, Jr., Thomas Rock, Candace Crawford, Alan Spahr, Michael Satzow

Absent: Andre Lafreniere

City Staff: Nancy Merrill, Director of Planning & Development; Zachary Williams, Business Development; deForest Bearse, Resource Coordinator

II. Review Minutes

a. April 24, 2014

Motion: To approve minutes of April 24, 2014 as presented.

Made by: Mr. Porter **Second:** Mr. Spahr **Vote:** Unanimous in favor

III. Finance Report

The March Profit/Loss Report was re-done to reflect Ocious Care moving out and Simpson & Mulligan moving in. It accurately shows that no one is behind in their rent.

Ms. Merrill will check in with Kelly Murphy again to get an update on the Dental Center.

The Finance Committee needs to meet soon to do the next year-long budget.

The Ashley Landing budget shows receipt from timber sales, but it should show as Syd Clarke Park timber sales.

Two questions were raised – did the CDA get another \$2400 from timber sales and why was there an adjustment in April for the insurance?

Approval of both the March and April reports was deferred to the next meeting.

IV. Old Business

a. Farwell Block

The repairs for the dental center have gone out to bid and work is underway. Ms. Merrill asked that the paint and exterior improvements be included in the bid (paint, repair to the cracked molding at the Simpson & Mulligan office).

b. Fulling Mill Update:

Their Board of Directors has approved entering into a Purchase and Sales Agreement. Our draft (agreement) has been submitted to their

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lawyers. They are moving forward with their addition construction plans. The P & S agreement should be signed in the next couple of weeks with a closing sometime in August.

V. New Business

There was no new business.

VI. Non-Public Session

There was no non-public session.

VII. Other

VIII. Adjourn

Motion: To adjourn the meeting.

Made by: Mr. Porter

Second: Mr. Raymond

Vote: Unanimous in favor.

The meeting adjourned at 8:15 AM.

Respectfully submitted,

deForest Bearnse

Resource Coordinator