

# Claremont Development Authority

14 North Street • Claremont • New Hampshire • 03743

## FULL BOARD MEETING

Thursday, April 24, 2014 7:30 a.m.

Visitors Center, 14 North Street, Claremont, NH

## MINUTES

Approved May 22, 2014

### I. Roll Call

**Present:** Keith Raymond, Robert Porter, Andrew Lafreniere, Joseph Gorman, Candace Crawford, Alan Spahr, Michael Satzow, Thomas Rock

**Absent:** Martha Maki

**City Staff:** Nancy Merrill, Director of Planning & Development; Kurt Beek, City Engineer & Project Manager; Zachary Williams, Business Development; deForest Bearse, Resource Coordinator

### II. Review Minutes

#### a. March 20, 2014 (Special Meeting):

**Motion:** To approve the minutes as presented.

**Made by:** Mr. Satzow      **Second:** Ms. Crawford      **Vote:** Unanimous

#### b. March 27, 2014 (Full Board):

**Motion:** To approve the minutes as presented.

**Made by:** Mr. Satzow      **Second:** Ms. Crawford      **Vote:** Unanimous

### III. Finance Report

Ms. Merrill stated that there appeared to be some inaccuracies in the Finance report and asked that the committee defer this item to the next meeting. All agreed.

### IV. Old Business

- a. **Farwell Block – repairs:** Mr. Beek stated that there is persistent water leakage in the dental space that needs a permanent solution. He has been working with GPI Construction from Brattleboro to develop two repair options – one that addresses the problem from the outside of the wall, the other from the inside. He will provide more details at the next meeting.

Ms. Merrill would like to have the building power-washed and the trim repainted in anticipation of the 250<sup>th</sup> anniversary celebration activities. All agreed that this was a good idea.

### V. New Business

There was no new business to discuss.

### VI. Non-public Session

**Motion:** to enter non-public session under the provisions of RSA Section 91-A:3(II)(d)

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**Made by:** Mr. Porter

**Second:** Mr. Raymond

**Roll Call Vote:** Unanimous

**Re-enter public session.**

**Motion:** to seal the non-public minutes until the reason for requiring the non-public meeting no longer exists.

**Made by:** Ms. Crawford

**Second:** Mr. Porter

**Roll Call Vote:** Unanimous

## VII. Other

Ms. Merrill stated that the City is applying for a \$10M TIGER grant for improvements in the Elm Street neighborhood and requested a letter of support from the CDA.

**Motion:** To support the Transportation Investment Generating Economic Recovery (TIGER) grant application, the Elm Street Neighborhood Improvement Project, by the City of Claremont to the USDOT for road and sidewalk improvements on Main, Elm, West Terrace, Schmidt, Spring and Belding Streets to North Street. The grant will also complete the southerly sidewalk on North Street up to the crosswalk at the Visitors Center. Some other components of the project will include bicycle lanes and street trees, and will include a covered bus shelter at the large parking lot just below our building. The neighborhoods targeted include a large number of work force housing units that are within walking distance to the major institutions in Claremont, as well as many employers. The availability of housing that can be safely accessed by pedestrians in our City Center provide employer and employee opportunities with many available jobs within or near the district.

**Made by:** Mr. Porter

**Second:** Mr. Satzow

**Vote:** Unanimous

## VIII. Adjourn

**Motion:** to adjourn the meeting.

**Made by:** Mr. Porter

**Second:** Ms. Crawford

**Vote:** Unanimous

The meeting adjourned at 8:07 AM.

Respectfully submitted,

*deForest Barse*