

Claremont Development Authority

14 North Street • Claremont • New Hampshire • 03743

FULL BOARD MEETING

Thursday, April 23, 2015, 8:00 AM

Visitors Center, 14 North Street, Claremont, NH

MINUTES

Approved 5/28/2015

I. Roll Call

Present: Keith Raymond, Robert Porter, Andre Lafreniere, Martha Maki, Joseph Gorman, Thomas Rock, Candace Crawford, Alan Spahr, Michael Satzow

Absent:

City Staff: Nancy Merrill, Director Planning & Development; Zachary Williams, Business Development Coordinator

II. Review Minutes

a. March 26, 2015

Corrections: None.

Motion: To accept the minutes of March 26, 2015 as presented.

Made by: Mr. Porter **Second:** Mr. Gorman **Vote:** Mr. Rock – abstain; all others in favor

III. Finance Report

a. March, 2015

The committee reviewed the March financial reports.

Motion: To accept the March, 2015 finance reports.

Made by: Mr. Gorman **Second:** Ms. Crawford **Vote:** Unanimous in favor

IV. Old Business

a. Farwell Block maintenance

Ms. Merrill stated that there has been some vandalism of the building that is to be demolished. She would like to move forward with procuring the mortgage on the Farwell so the demo and maintenance projects can move forward quickly. All agreed. The committee had previously authorized Ms. Merrill to get the necessary appraisal, so no further motion was needed.

V. New Business

a. Syd Clarke Park

b. Waite/Shoemaker House

One bid has been received for removal of the Shoemaker house. It was from Keeper Barn for \$15,000 for the house to be removed by June 15th. The hazardous materials survey was completed on April 6 at a cost of \$800. A small amount of asbestos was found in the upstairs bathroom floor. It will be removed April 20 at a cost of \$1200. Eversource is scheduled to disconnect the power.

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Motion: To execute the agreement with Keeper Barn with funds to come from the Farwell Block loan.

Made by: Ms. Crawford **Second:** Mr. Porter **Vote:** Unanimous in favor

VI. Non-public Session

Motion: to enter non-public session under the provisions of RSA Section 91-A: 3(II) (d)

Made by: Mr. Porter **Second:** Mr. Rock **Roll Call Vote:** Unanimous in favor

Re-enter public session.

Motion: to seal the non-public minutes until the reason for requiring the non-public meeting no longer exists.

Made by: Mr. Porter **Second:** Mr. Gorman **Roll Call Vote:** Unanimous in favor

VII. Other

The Finance Committee met to discuss whether the CDA should contribute \$1000 to the grant application for the update of the Sullivan County Comprehensive Economic Development Strategy (CEDS). The Regional Planning Commission is applying for a grant of \$120,000 for the update. The grant requires a 50% match (\$60,000) that will be raised through a number of sources (cash and in-kind services).

Motion: To contribute \$1000 to the update of the CEDS subject to the grant being fully funded and all other necessary matches are realized.

Made by: Mr. Porter **Second:** Ms. Crawford **Vote:** Unanimous in favor

VIII. Adjourn

Motion: To adjourn the meeting

Made by: Mr. Gorman **Second:** Mr. Spahr **Vote:** Unanimous in favor

Respectfully submitted,

deForest Bearse

Resource Coordinator