

Claremont Development Authority

14 North Street • Claremont • New Hampshire • 03743

FULL BOARD MEETING

Thursday, March 28, 2019 7:30 a.m.

Visitor Center, 14 North Street

MINUTES

Approved 4/25/2019

Andre Lafreniere called the meeting to order at 7:30 and asked for a roll call.

I. Roll Call

Present: Keith Raymond, Martha Maki, Joseph Gorman, Andre Lafreniere, Robert Porter, Candace Crawford, Derek Ferland arrived at meeting at 7:35 am.

Absent: Thomas Rock, Michael Satzow

City Staff: Nancy Merrill, Director, Planning & Development, Theresa Cargill, Administrative Assistant, Thomas Krebs, Community Development Project Manager

Rebecca Vinduska, Business Development Specialist

CDA Bookkeeper: Paul Cioffi

II. New Business

Derek Ferland arrived at meeting at 7:35 am.

North Light Energy representative Aaron Svedlow presented the board with propose Solar Project on 80 acres of City and CDA owned land.

Motion: To approve an Access Agreement to North Light Energy for the CDA owned land located in the area specified in the Solar Project Proposal.

Made by: Mr. Porter **Second by:** Mr. Raymond

Vote: Unanimous in favor.

III. Minutes

a. February 28, 2019

Motion: To approve the minutes of February 28, 2019 as corrected, change Ms. to Mr. on page one.

Made by: Mr. Porter **Second by:** Ms. Crawford

Vote: Unanimous in favor.

b. March 7, 2019

Motion: To approve the minutes of March 7, 2019 as corrected, change Ms. to Mr. on page one.

Made by: Mr. Porter **Second by:** Mr. Raymond

Vote: Unanimous in favor.

c. February 22, 2019 (Key Properties)

Motion: To approve the minutes of February 22, 2019 Key Properties Meeting minutes as presented.

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Made by: Mr. Porter **Second by:** Mr. Raymond

Vote: Unanimous in favor.

d. March 4, 2019 (Finance)

Motion: To approve the minutes of March 4, 2019 Finance Committee Meeting minutes as corrected, amended the meeting day from Thursday to Monday.

Made by: Ms. Crawford **Second by:** Mr. Raymond

Vote: Unanimous in favor.

IV. Finance

a. Finance Report

Motion: To approve the Finance Report of January 2019 as presented.

Made by: Mr. Gorman **Second by:** Mr. Porter

Vote: Unanimous in favor.

V. Old Business

a. Farwell Block Project update

Thomas Krebs updated the board on the Farwell Block Project regarding some new information he received on the CDFA guidelines to begin phases 1 to 5 of the project.

Motion: To authorize the CDA to execute the documents to allow Westfield Construction to move forward with phases 1-5 of the project.

Made by: Mr. Porter **Second by:** Ms. Crawford

Vote: Unanimous in favor.

Motion: To approved the transfer in the sum of \$20,000 from the Unrestricted Account to the General Account to pay outstanding invoices.

Made by: Mr. Gorman **Second by:** Ms. Maki

Vote: Unanimous in favor.

VI. Non-Public Session

There was no call for Non-Public Session for this meeting.

VII. Other

VIII. Adjourn

The meeting adjourned at 8:45 am

Motion: To Adjourn the meeting.

Made by: Mr. Gorman **Second by:** Ms. Crawford

Vote: Unanimous in favor.

Respectfully submitted,

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Theresa Cargill