

# Claremont Development Authority

14 North Street • Claremont • New Hampshire • 03743

## FULL BOARD MEETING

Thursday, March 26, 2015 7:30 a.m.

Visitors Center, 14 North Street, Claremont, NH

## MINUTES

Approved 4/23/2015

### I. Roll Call

**Present:** Joseph Gorman, Andre Lafreniere, Robert Porter, Keith Raymond, Alan Spahr, Candace Crawford, Mike Satzow, Martha Maki

**Absent:** Tom Rock

**City Staff:** Nancy Merrill, Director Planning & Development Dept.; Zachary Williams, Business Development Coordinator

### II. Review Minutes

#### a. January 22, February 26, March 9, 2015

**Motion:** To accept all three sets of minutes as presented.

**Made by:** Mr. Porter  
favor

**Second:** Mr. Gorman

**Vote:** Unanimous in

### III. Finance Report

#### a. February, 2015

The committee reviewed and discussed the finance reports for February, 2015. The finance committee had no comments.

**Motion:** To accept the February, 2015 finance reports.

**Made by:** Mr. Lafreniere  
favor

**Second:** Mr. Raymond

**Vote:** Unanimous in

### IV. Old Business

#### a. Dental Center

The dental center is seeking a landlord's release and consent so as to obtain a bank loan. The documents have been reviewed and amended by the City Solicitor. Details were discussed by the committee.

**Motion:** To authorize the vice-chair to execute the Landlord's Release and Consent with Sullivan County Oral Health Collaborative and Lake Sunapee Bank as reviewed and approved by the City Solicitor.

**Made by:** Mr. Porter  
favor

**Second:** Ms. Crawford

**Vote:** Unanimous in

#### b. Syd Clarke Park – 442 River Road, Map/Lot 187-2-1

An RFQ for deconstruction of the Shoemaker house has been published. One bid has been received. *Keeper Barn* will dismantle and remove the building down to the foundation within 60 days of consent for \$15,000. CDA shall be responsible for a hazardous materials survey and any necessary abatement.

**Motion:** To authorize staff to move forward with the hazardous material survey.

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**Made by:** Mr. Porter  
favor

**Second:** Mr. Gorman

**Vote:** Unanimous in

## V. New Business

### VI. Non-public Session

**Motion:** to enter non-public session under the provisions of RSA Section 91-A:3(II)(d)

**Made by:** Mr. Porter  
favor

**Second:** Mr. Gorman

**Roll Call Vote:** Unanimous in

**Re-enter public session.**

**Motion:** to seal the non-public minutes until the reason for requiring the non-public meeting no longer exists.

**Made by:** Mr. Porter  
favor

**Second:** Mr. Gorman

**Roll Call Vote:** Unanimous in

### VII. Other

### VIII. Adjourn

**Motion:** To adjourn the meeting

**Made by:** Mr. Gorman

**Second:** Mr. Porter

**Vote:** Unanimous in favor