

Claremont Development Authority

14 North Street • Claremont • New Hampshire • 03743

FULL BOARD MEETING

Thursday, March 23, 2017 7:30 AM

Visitor Center, 14 North Street, Claremont, NH

Minutes

Approved 4/27/2017

Michael Satzow called the meeting to order at 7:30 AM and asked for a roll call.

I. Roll Call

Present: Martha Maki, Joseph Gorman, Michael Satzow, Keith Raymond, Andre Lafreniere, Alan Spahr, Robert Porter, (Arrived at 7:50am)

Absent: Candace Crawford Thomas Rock

Ex Officio Member: Ryan McNutt, City Manager

City Staff: Nancy Merrill, Director, Planning & Development, Theresa Cargill, Administrative Assistance, Kurt Beek Community Development Project Manager

Others: Paul Cioffi, CDA Bookkeeper

II. Review Minutes of Previous Meeting(s)

a. January 23, 2017

Motion: To approve the minutes of January 23, 2017

Made by: Ms. Maki **Second by:** Mr. Spahr

Vote: Unanimous in favor.

III. Finance Report

Financial Report dated February 2017 has been provided by CDA Bookkeeper Paul Cioffi. An item noted on this report was the deficit of \$9,678.00, \$3,000.00 over the amount previously budgeted for this clean-up of the second floor of the Farwell Block.

Motion: To accept the Finance Report as presented

Made by: Mr. Gorman **Second by:** Mr. Raymond

Vote: Unanimous in favor.

IV. Old Business

Kurt Beek is working with the City Attorney on the easements for the Eversource project to relocate the electrical service for the Farwell Block. Also discussed was the items covered on the Feasibility Study and the \$13,500.00 cost to complete the study.

Motion: To approve the Feasibility Study from Weller and Michael Architects which will provide the CDA with the total cost to rehab 46 – 56 Opera House Sq.

Made by: Mr. Satzow **Second by:** Mr. Porter

Vote: Unanimous in favor.

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V. New Business

There is a new state run website marketing Syd Clarke Park. Nancy is posting the real estate for sale on the Website, City has ads running on CT Public radio and other venues. Discussion was raised regarding the concerns of larger businesses with regards to affordable housing for employees.

VI. Non-Public Session

There was no call to Non-Public Session for this meeting

VII. Other

Ryan McNutt, spoke on his focus to complete the Mill and the benefit to the city.

VIII. Adjourn

Motion: To Adjourn the meeting

Made by: Mr. Lafreniere **Second by:** Mr. Porter

Vote: Unanimous in favor.

The meeting adjourned at 8:45 am

Respectfully submitted,
Theresa Cargill