

Claremont Development Authority

14 North Street • Claremont • New Hampshire • 03743

FULL BOARD MEETING

Thursday, November 16, 2017 7:30 AM
Visitor Center, 14 North Street, Claremont, NH

Minutes

Approved 12/21/2017

Mr. Rock called the meeting to order at 7:35 am.

I. Roll Call

Present: Thomas Rock, Andre Lafreniere, Alan Spahr, Candace Crawford, Martha Maki, Michael Satzow, Joseph Gorman, Robert Porter

Absent: Keith Raymond

City Staff: Nancy Merrill, Director, Planning & Development, Theresa Cargill, Administrative Assistance, Rebecca Vinduska, Business Development Specialist

CDA Bookkeeper: Paul Cioffi

Guest: Cory LeClair

I. Review Minutes of Previous Meeting(s)

- a. October 26, 2017

Motion: To approve the minutes of October 26, 2017.

Made by: Ms. Crawford **Second by:** Mr. Lafreniere

Vote: Unanimous in favor.

II. Finance Report

- a. October 2017

Motion: To accept the Finance Report as presented.

Made by: Ms. Maki **Second by:** Mr. Satzow

Vote: Unanimous in favor.

III. Old Business

- a. 46-56 Opera House Square project update: Nancy Merrill updated the board on the progress she is making for the grant contribution for the asbestos remediation.

IV. New Business

- a. Economic Development Chapter – CDA priorities: The board discussed the Economic Development Chapter of the Master Plan with regards to possible options to enhance the communication between business work force needs and the ability of area schools to assist with filling those needs. Also discussed, was the reduction in the rate of unemployment in Sullivan County.

V. **Non-Public Session**

There was no call to Non-Public Session for this meeting.

VI. **Other**

- a. Effective January 1, 2018 Michael Satzow is stepping down as Vice-Chair.

Motion: To appoint Andy Lafreniere as Vice-Chair.

Made by: Mr. Porter **Second by:** Mr. Satzow

Vote: Unanimous in favor.

VII. **Adjourn**

Motion: To made to adjourn the meeting.

Made by: Ms. Crawford **Second by:** Mr. Satzow

Vote: Unanimous in favor.

The meeting adjourned at 9:10 am

Respectfully submitted,
Theresa Cargill