

Claremont Development Authority

14 North Street • Claremont • New Hampshire • 03743

FULL BOARD MEETING

Thursday, November 15, 2018 7:30 a.m.

Sugar River Technical School, South Street, Claremont, NH

MINUTES

Approved 12/20/2018

Thomas Rock called the meeting to order at 7:45 am and asked for a roll call.

I. Roll Call

Present: Andre Lafreniere, Keith Raymond, Joseph Gorman, Thomas Rock, Candace Crawford, Martha Maki, Michael Satzow, Robert Porter arrived at 7:40

Absent: Andre Lafreniere and Derek Ferland

City Staff: Nancy Merrill, Director, Planning & Development, Theresa Cargill, Administrative Assistant, Rebecca Vinduska, Business Development Specialist, Thomas Krebs Community Development Project Manager, Ryan McNutt, City Manager

CDA Bookkeeper: Paul Cioffi

II. Minutes

- a. October 25, 2018

Motion: To approve the minutes of October 25, 2018 as presented.

Made by: Mr. Porter **Second by:** Mr. McNutt

Vote: Unanimous in favor.

III. Finance

- a. Finance Report

Motion: To approve the Finance Report of October 31, 2018 as presented.

Made by: Mr. Rock **Second by:** Mr. Porter

Vote: Unanimous in favor.

IV. New Business

- a. Shugah River Snow Riders

Motion: To authorize operation of Snowmobiles on Designated Claremont Development Authority land. The Claremont CDA hereby authorizes the Chairman or his designee to take such actions as may be necessary to issue a written Snowmobile Trail Permission, pursuant to RSA 215-C:8, to Shugah Valley Snow Riders, Inc. for a period of one year. This permission is for use of designated CDA owned land lot 163-9, subject to the license agreement for 75 maple taps on lot 163-9 with David Casciani, and is subject to all city and state rules and regulations pertaining to use of snowmobiles on public property. This permission is granted subject to the following condition: The CDA may close one or more trails on CDA property to snowmobile use as may be required for reasons including, but not limited to, trail conditions, maintenance, sale or safety.

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Made by: Mr. Porter **Second by:** Mr. Satzow

Vote: Unanimous in favor.

V. Old Business

- a. 46-54 Opera House Square update

Nancy Merrill informed the board she received the letter of intent regarding the rental of the additional space from the Dental Center.

- b. Eversource update

Thomas Krebs informed the board he met with several contractors interested supplying bids for the first phase of the renovation of the Farwell Block.

- c. Workforce – Tour of Technical Center

The board was taken on a tour of the Technical Center. They visited several of the classrooms and meet with some of the instructors and students.

VI. Non-Public Session

There was no call to Non-Public Session for this meeting.

VII. Other

Motion: To authorize the vice-chairman Andre Lafreniere and or the Finance Committee Chair Candace Crawford to execute any and all CDA documents in the absence of the chairman.

Made by: Mr. Porter **Second by:** Mr. Raymond

Vote: Unanimous in favor.

VIII. Adjourn

Respectfully submitted,
Theresa Cargill