

# Claremont Development Authority

14 North Street • Claremont • New Hampshire • 03743

## FULL BOARD MEETING

Thursday, October 26, 2017 7:30 AM  
Visitor Center, 14 North Street, Claremont, NH

## MINUTES

Approved 11/16/2017

Mr. Rock called the meeting to order at 7:35 am.

### I. Roll Call

**Present:** Keith Raymond, Thomas Rock, Andre Lafreniere, Alan Spahr, Candace Crawford, Martha Maki arrived at 7:40 am.

**Absent:** Michael Satzow, Joseph Gorman, Robert Porter

**City Staff:** Nancy Merrill, Director, Planning & Development, Theresa Cargill, Administrative Assistance, Rebecca Vinduska, Business Development Specialist

**CDA Bookkeeper:** Paul Cioffi

### I. Review Minutes of Previous Meeting(s)

- a. September 28, 2017

**Ms. Maki arrives to meeting.**

**Motion:** To approve the minutes of September 28, 2017.

**Made by:** Mr. Lafreniere **Second by:** Mr. Raymond

**Vote:** Unanimous in favor.

### II. Finance Report

- a. September 2017

**Motion:** To accept the Finance Report as presented.

**Made by:** Mr. Rock **Second by:** Ms. Crawford

**Vote:** Unanimous in favor.

### III. Old Business

- a. Syd Clarke Park directional sign: Nancy Merrill informed the board that a temporary sign has been installed at the entrance to the Park to assist in directing traffic and deliveries. Nancy will continue looking for a more permanent solution.
- b. 46-56 Opera House Square project update: Nancy Merrill informed the board of the EPA required remediation of the building's asbestos, lead paint and old oil tank removal. Also discussed was the continuing search of grants from various sources to fund the needed remediation.

### IV. New Business

- a. Nomination of Candace Crawford for CDA re-appointment

**Motion:** To nominate Ms. Crawford for re-appointment to the CDA

**Made by:** Mr. Raymond **Second by:** Ms. Maki

**Vote:** Miss Crawford abstained: all others in favor.

# Claremont Development Authority

14 North Street • Claremont • New Hampshire • 03743

- b. Nomination of Cory LeClair for appointment to Seat 8

**Motion:** To nominate Ms. LeClair for appointment to Seat 8 on the CDA.

**Made by:** Mr. Raymond **Second by:** Ms. Maki

**Vote:** Unanimous in favor.

## V. Non-Public Session

There was no call to Non-Public Session for this meeting.

## VI. Other

## VII. Adjourn

**Motion:** To made to adjourn the meeting.

**Made by:** Mr. Rock **Second by:** Mr. Raymond

**Vote:** Unanimous in favor.

The meeting adjourned at 8:10 am

Respectfully submitted,  
Theresa Cargill