

# Claremont Development Authority

14 North Street • Claremont • New Hampshire • 03743

## FULL BOARD MEETING

Thursday, October 25, 2018 7:30 a.m.

Visitor Center, 14 North Street, Claremont, NH

### Minutes

Approved 11/15/2018

Thomas Rock called the meeting to order at 7:35 am and asked for a roll call.

#### I. Roll Call

**Present:** Andre Lafreniere, Keith Raymond, Joseph Gorman, Thomas Rock, Candace Crawford, Derek Ferland, Martha Maki, Michael Satzow, Robert Porter arrived at 7:40am

**City Staff:** Nancy Merrill, Director, Planning & Development, Theresa Cargill, Administrative Assistant, Rebecca Vinduska, Business Development Specialist, Thomas Krebs Community Development Project Manager, Ryan McNutt, City Manager

**CDA Bookkeeper:** Paul Cioffi

#### II. Minutes

- a. September 27, 2018

**Motion:** To approve the minutes of September 27, 2018 as presented.

**Made by:** Mr. Raymond **Second by:** Ms. Crawford

**Vote:** Unanimous in favor.

#### III. Finance

- a. Finance Report

**Motion:** To approve the Finance Report of September 30, 2018 as presented.

**Made by:** Ms. Crawford **Second by:** Mr. Satzow

**Vote:** Unanimous in favor.

#### IV. Old Business

- a. 46-54 Opera House Square update

Nancy Merrill apprised the board of the completion of properties appraisal by Claremont Savings Bank with a valuation of \$346,000.00. CSB will loan the CDA 80% of the value, \$276,000.00 for the renovation of this project.

- b. Eversource update

Tom Krebs informed the board the easement has been completed and Eversource will schedule their phase of the project to be done prior to the start of the renovation.

- c. Workforce – Little League of Manufacturing, Whelan – Scott Pope

# Claremont Development Authority

14 North Street • Claremont • New Hampshire • 03743

Scott Pope spoke to the board on the program he heads through the Claremont School System, which introduces high school students interested in machining and engineering, to various jobs and skills needed to work in a manufacturing environment.

Robert Porter left the meeting at 8:35 pm.

## V. New Business

### a. Opportunity Zones

The board discussed some of the benefits to the City and the potential for properties which fall under the Opportunity and Hub Zones Tax Incentives.

### b. Shop local

Rebecca Vinduska apprised the board of this year's Shop Local Program and some of the feedback she received for the businesses in the city center.

## VI. Non-Public Session

There was no call to Non-Public Session for this meeting.

## VII. Other

## VIII. Adjourn

**Motion:** To Adjourn the meeting.

**Made by:** Mr. Lafreniere **Second by:** Mr. Satzow

**Vote:** Unanimous in favor.

The meeting adjourned at 9:10 am

Respectfully submitted,  
Theresa Cargill