

# Claremont Development Authority

14 North Street • Claremont • New Hampshire • 03743

## FULL BOARD MEETING

Thursday, October 23, 2014 7:30 a.m.  
Visitors Center, 14 North Street, Claremont, NH

## MINUTES

Approved 11/26/2014

- I. Roll Call**

**Present:** Robert Porter, Andre Lafreniere, Martha Maki, Joseph Gorman, Thomas Rock, Michael Satzow, Alan Spahr, Keith Raymond  
**Absent:** Candace Crawford  
**City Staff:** Nancy Merrill, Director of Planning & Development; Zach Williams, Business Development Coordinator; Kurt Beek, Project Manager
- II. Review Minutes**

**Motion:** To approve the minutes of September 25, 2014 as presented.  
**Made by:** Mr. Porter                      **Second:** Mr. Gorman                      **Vote:** Unanimous in favor
- III. Finance Report**
  - a. September**

The committee reviewed the financial statements for July-September. Ms. Merrill stated that the dental center has paid its back fuel payments.

**Motion:** To accept the September financial statement.  
**Made by:** Mr. Satzow                      **Second:** Mr. Porter                      **Vote:** Unanimous in favor
  - b. Project update**

Demolition of the red barn behind the Farwell Block and the barn at 157 Pleasant Street will move forward this fall. An RFP has been published and a mandatory walk-through of both buildings by interested contractors is scheduled for today. The bid due-date is next week.

There will be a concrete slab over the basement when the barn at Farwell is removed. The utilities will remain in the basement.

The exterior work on the Farwell Block and the Tenney foundation work will move forward next spring.
  - c. Loan Update**

The bookkeeper is paying off the loan using the \$115,000 from the sale of the Fulling Mill property and moving the remainder from the MBIA account. Claremont Savings Bank has started the paper work for the \$150,000 loan. There will be a gap of approximately 4 weeks.
- IV. Old Business**
  - a. Syd Clarke forestry & signage**

The logging work is done. They did a fine job. The lots are much easier to see now.

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New “Real Estate for Sale” signs are being ordered for the Ashley, Shoemaker and Syd Clarke properties.

**b. Shoemaker House Video**

The committee took a moment to watch a promotional video of the Shoemaker house that Hani and deForest have been working on.

The committee agreed to look into the cost of installing a dehumidifier in the building and the cost of repairing the gutters on the back of the building. Both projects will help reduce the rate of damage from excess moisture.

**V. New Business**

There was no new business.

**VI. Non-public Session**

There was no business to discuss in non-public session.

**VII. Other**

The committee agreed to look into development of a local leadership program.

**VIII. Adjourn**

**Motion:** To adjourn the meeting

**Made by:** Mr. Porter                      **Second:** Mr. Gorman

**Vote:** Unanimous in favor

Respectfully submitted,

*deForest Bearse*

Resource Coordinator