

MEETING MINUTES

BOARD PRESENT: Pauline Pelletier, Nick Maynes. Observing only – Ron Landry. Participating in de facto - Joel Schneid and Allan Berggren

CCTV Executive Director Keith Druhl present.

BOARD MATTERS – Ron Landry’s seat is a Council appointment. He has submitted application paperwork to city for processing and to forward to Council for September 10th meeting. Joel was approved by School Board on 9/3 and now needs to be sworn in. Then the Board needs to accept these appointments. Landry cannot vote today. City submitted application of Matt Wooley for a Council appointment to CCTV in July. Wooley withdrew the application later because of possible conflict of interest concerns. City said Berggren application was received August 20th and he needs to be accepted by board and then sworn in.

Motion by to accept Allan Berggren for Board seat 9 - a term of three years: Pelletier; second by Maynes; affirmed unanimously by board.

MINUTES OF 6-5-14 Maynes made motion to approve minutes of meeting 6-5-14, seconded by Pelletier and approved unanimously by Board.

CABLE ADVISORY COMMITTEE – Walter of city Finance requested appointment of one CCTV Board representative and alternate for Cable Advisory Committee - is responsible for negotiating next city cable franchise agreement. First part of process will be discernment of current contract – this being performed with public input sessions and culling of complaints, if any, filed with city and state of New Hampshire. This process must be completed by December 31, 2014. Expectation is that this committee will meet once a month until completion of duties in 2017.

Motion to submit de facto Board members Allan Berggren and Joel Schneid for CCTV seats on Cable Advisory Board made by Pelletier and seconded by Pelletier.

EXECUTIVE DIRECTORS REPORT - In early July met with Claremont 250th Anniversary Committee regarding their idea for videos projected on portable outdoor screen during Birthday in the Bricks / Brew Fest event this month. They wanted to make 20-30 interview videos and edit out 4 minute segments. Bill Binder to tape and edit. The group’s “interview sub-committee” are: Denise Liveston, Cindy Landry, Les St. Pierre and Bill Binder. We agreed that CCTV studio would be good place to start taping rather than at locations / homes. KD suggested using adding short historical / informational video clips that we are preparing for social media and for the Chamber of Commerce. The inflatable screen is being provided by the Parks and Rec department along with projector. We will aid Bill Binder in the production / editing of interviews. Other work in support of the 250th include extraction of historical material from CCTV programs in the collection . These, along with the interviews, can be projected at the Festival and will also be encoded on the CCTV YouTube account for easier social media posting by whatever group wishes to do so. Festival is coming soon and no activity has taken place amongst the subcommittee including the posting of videos we readied for public display.

Zach Williams of Planning and Development has “long term use” of CCTV audio mixer and other production aids for making a video highlighting Claremont’s human resource assets.

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(Executive Directors report – continued)

Discussion with Greg Uhrin of Cross Hill Communications (WYCN) was productive. He has offered to provide some local high school sports programming where / when appropriate.

We are still getting updates to Tightrope broadcast control system: two over the last two months. However, they have come with their own issues and problems. HB Communications is working with us to insure these corrections are made in a timely manner by Tightrope.

Staff and volunteers are learning and using both the new editing software and the operating systems Windows 8.1 and OS-X on the new workstation and notebooks. This new technology supports our transition from mini-DV tape capture to SD cards with the coming acquisition of AVCHD cameras.

We have received our first Sullivan County Commissioner meetings and submitted to Newport the first of a new series of legal issue programs being created by Claremont attorney Tom Connaire.

FINANCIAL - For next meeting, Berggren requested a reiteration of the line components included in the "Office" category on the consolidation report.

Motion to accept the reports made by Pelletier and seconded by Maynes. Board voted unanimously to accept.

OTHER

Joel Schneid referenced a state sponsored video competition for middle school age students focusing on careers in Engineering / Manufacturing - is sending info to CCTV.

Allan Berggren referenced alternatives for bookkeeping; in response, Schneid is forwarding request to outgoing Business Education teacher Barbara Richards as possible resource.

Motion to adjourn Pelletier; second Berggren, unanimous approval by Board.

Minutes Submitted by Keith E. Druhl