

**CLAREMONT COMMUNITY TELEVISION INC.
BOARD OF DIRECTORS MEETING
5-8-14
MINUTES
Approved 6/5/2014**

CALL TO ORDER 3:45PM - Present: Berggren, Landry, Schneid, Pelletier.
Missing: Maynes

MINUTES OF 4-8-14 - Berggren motion to approve, 2nd by Landry. Unanimously approved.

BOARD GOVERNANCE

As President, Pelletier signed Berggren renewal of seat document for term 6/1/13 TO 5/31/14. Druhl to return to Planning Department.

EXECUTIVE DIRECTOR REPORT

A discussion with issues impacting CCTV employee confidentiality took place in open meeting as no public was present.

HB Communications submitted unsolicited preliminary quote for City Hall renovation. Info useful aid to develop formal RFP. RFP to be submitted to 3-4 systems integrators with experience in broadcast / AV.

GOALS & PROJECTS

Updated "Goals and Projects 2014" submitted to Board. New goals discussed at last Board meeting were added to document : Operations Football revision (Druhl) and Compensation and Benefit Evaluation (Schneid).

Motion to approve Berggren, 2nd by Landry. Unanimously approved

FINANCIAL REPORT

"Budget vs Actual" ver 2 was presented by Druhl . Board discussion: Berggren: data needs clarification - too many categories. Schneid referred to a suggested budget example submitted to Druhl earlier this year as good example with fewer categories. Board gave suggested headings for easier read:

BUDGET YR TO DATE MONTH DIFFERENCE (actual amount - not percentage)

Druhl to make combined categories and submit template to Book Keeper and revision submitted at next meeting along with a monthly balance sheet.

Motion to approve-as-amended by Berggren. 2nd by Schneid. Unanimously approved

Next Board of Directors meeting scheduled for Thursday June 5, 2014.

Minutes submitted by Keith Druhl