

# CLAREMONT COMMUNITY TELEVISION, INC.

Board of Directors Meeting – Thursday September 27, 2018 – 2:30pm

**Present:** Nick Maynes, Ron Landry, Allan Berggren, Alex Herzog, Pauline Pelletier, Keith Druhl

**Unavailable to attend:** Allen Damren

**Call to order** Pauline Pelletier.

## **Board Governance:**

For remainder of term ending December 31, 2018:

Pauline Pelletier: President

Nick Maynes: Vice President

Alex Herzog: Treasurer

Allan Berggren: Secretary

Berggren moved, Maynes second; passed.

**Minutes of August 20, 2018** – Maynes moved, Landry second; passed

## **Executive Director Report**

Technical notes: \* Replaced failed IP power control (supports: remote analog broadcasting). \* To reduce redundancy, replaced legacy firewall appliance and modem with single network switch (supports: master control network).

5 year master plan update: Broadcasting via the Internet: At the “IP Broadcasting” workshop CCTV helped organize this winter, Druhl met with PEG user of device manufactured by a firm called Videon. The company makes several products that utilize the Internet to send audio/video from one location to another. For us the primary destination would be 111 South Street where a Videon appliance would receive and decode the remote output in preparation to broadcast as a live television signal for channel 8 or 10. Further, the remote live signal can be sent to a “live enabled” web site such as YouTube or Facebook. Together, the encoding and decoding devices by Videon run about \$1,600 total. Another sourced device will be needed to convert the output from the Videon decoder to a standard definition television analog signal (another \$500 - \$1,200). The Videon encoder, which we would plan to transport to a remote sites, is the size of two hard cover books stacked. It would not require Comcast technicians to repeatedly calibrate and recalibrate at the sites and would eliminate the pricey, bulky RF modulators we use currently. Limitations: remote locations must have broadband service and specific calibration is needed for each location. But this calibration is done only the first time at a particular location. And it is done without any special equipment and done by CCTV alone.

## Program notes

\* SHS student Tyler Sullivan from the Voice has plans for a Hallowesta and Halloween project. \* 2018 1<sup>st</sup> Night Volunteer Anthony Florres contacted us to volunteer to recreate his First Night man-about-town extravaganza for New Years eve. held annually by Rotary\* Frank Jones produced mini documentary on rock group Kuggertor for “Meet the Band”. Program is to be the first in a series of shows for CCTV 8 about area music and musicians – perhaps also overview of Claremont Opera House and the West Claremont Music and Arts Center . \* Travis Shonio began work on a series about area businesses. The first is an interview and tour at One Last Life.

Other:

\* FCC has proposed disallowing local control over the franchise rights of local cable authorities (in Claremont – the local cable authority lies with the City of Claremont). The local authority currently includes the ability to collect fees charged to companies like Comcast for the use of City owned rights-of-way on public and private property. CCTV is funded primarily by these funds. We are members of the Alliance for Community Media and the New Hampshire Coalition for Community media who are lobbying to stop the dismantling of the FCC laws and regulations that impact PEG.

\* City Boards and Committee Coordinator has forwarded information from the city's attorney reporting that a student (non-voting) representative on a Board like CCTV is workable.

\* Planning more evening workshops like given last year by Marinda Wood ( "Using Video on Social Media"). Possibilities: Video PSAs for Non-Profits, "Desktop Animation", "Open a YouTube Account and Make Something Happen"

**Financial**

\* CSB resolution report needs signatures by Board members bookkeeper and Executive Director to provide guidance on providing access to bank records and ability to draw on funds using CCTV checking account. Also to be provided to the bank will be approved minutes citing decision of Board on actions bank can take with individuals on our behalf.

Bank to provide monthly statement to Book keeper Vicki Landry, and provide same if requested by Treasurer Alex Herzog or Executive Director Keith Druhl.

Bank to provide check writing privileges to Vicki Landry and Alex Herzog

Alan Damren is remaining Board member that need to provide signature before the resolution can be submitted to Claremont Savings.

Motion by Landry moved. Berggren second; passed

\* It was requested that Book Keeper Vicki Landry provide breakout of current operating, operating reserve and capital reserve funds on the Consolidated P & L vs Budget report.

**Future meeting date was established for October 25, 2018 2:30pm**

Adjournment motion moved by Berggren second by Maynes; passed