

**CLAREMONT COMMUNITY TELEVISION, INC.**  
**BOARD OF DIRECTORS MEETING**  
**SUGAR RIVER VALLEY REGIONAL TECHNICAL CENTER**  
**THURSDAY AUGUST 30, 2018**

**MEETING MINUTES**

Attending: Ron Landry, Allan Berggren, Nick Maynes, Allen Damren, Keith Druhl  
Absent: Pauline Pelletier

**CALL TO ORDER (Maynes)**

**BOARD GOVERNANCE**

- In consideration of full board participation, motion to table 2018 officer designations until next meeting (Damren). Second to motion (Berggren). Unanimous approval.

**MINUTES OF 6-28-18**

- Motion to accept minutes of said meeting (Damren) Second to motion (Berggren). Unanimous approval.

**EXECUTIVE DIRECTOR REPORT**

We will suspend services on CCTV 8, CCTV 10 and on our website beginning Sept 7<sup>th</sup> in order to replace a web controlled remote power system and to perform maintenance in support of the new system. Hopefully, the installation will be completed by end of day.

Program notes: City Council and School Board sponsored a primary election forum on Saturday Aug 25. Event was held in the Business and Community room and broadcast live on channel 10 and produced by Josh Raymond with volunteer Frank Jones. Gubernatorial candidate Steve Marchand addressed public and took questions. Next month (date TBA) volunteer Gail Moeller and Josh Raymond will produce a recording of a community forum at the Senior Center with candidates in the general election. The event is sponsored by Pathways. A final program note: on channel 8, Pauline Pelletier's production "Churches of Claremont – an architectural overview" debuted this month. Matt Wood edited and voiced the narration.

Other: Matt Wood ended his part-time employment with CCTV in order to take a full time engineering position in Roanoke VA. Starting early in mid-August, Josh Raymond began to work with us again after a hiatus of some years. Josh had created programs for CCTV while attending Stevens, and worked with us occasionally while at Daniel Webster College until graduation last year. As part of his degree program he did an internship with a Nashua technology firm.

In Spring 2019, we intend to host a training session for our staff and other local members of the New Hampshire Coalition of Community Media. Tightrope Media System has agreed to help coordinate, cover some incidentals and assist in getting us a speaker and other vendors. (Note: Red River is a Tightrope distributor/integrator).

Preparing draft of 5 year capital plan with focus on providing content from the most relevant sources used by the community including IP streaming from any broadband location. These will reflex changes in distribution technique but not in our core mission.

## 8-30-18 – CCTV Board of Directors

(Executive Director Report – continued)

### COMMENTS

Berggren suggested GoPro miniature waterproof camera be part of future acquisitions. Maynes mentioned upcoming Connecticut River “Source to the Sea” cleanup event.

At this point in the meeting, Alex Herzog, pending CCTV Board member for seat number 5, arrived. He asked if the Board might consider creating a student seat on the Board. He said he will research with the city the possibility that this could be done. Herzog’s application for a seat on the Board has been approved but not all steps for confirmation yet completed.

### FINANCIAL REPORT (Druhl)

#### TERMS OF CLAREMONT SAVINGS BANK RESOLUTION

- In consideration of new officers being appointed by Board at a future date, motion to table (Damren). 2<sup>nd</sup> to motion (Berggren). Unanimous consent.

OTHER: Part of funds in budget line # 22 “Communication Tele/ISP” will be allocated to internal staff time to re-develop our website, rather than for contractor time with the same goal..

- Motion to accept the Financial report as stands and to reallocate budget line #22 if needed (Landry) 2<sup>nd</sup> to the motion (Damren) Unanimous consent.

### SCHEDULE NEXT MEETING (Maynes )

Thursday September 27, 2018 at 2:30pm Sugar River Valley Regional Technical Center.

Motion to adjourn (Damren) 2<sup>nd</sup> to motion (Berggren) Unanimous consent; meeting adjourned.

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### DOCUMENTS

#### BY EMAIL 8/27/18

“MINUTES JUNE 28, 2018

#### AT MEETING

“BALANCE SHEET as of 7-31-18”

“PROFIT AND LOSS vs BUDGET as of 7-31-18” (consolidated)

Minutes prepared and submitted by Keith Druhl