

Claremont Community Television Inc.

Meeting 22 June, 2016

Approved 4/18/2016

Minutes

Present Joel Schneid, Nick Maynes, Ron Landry, Allan Berggren. Also Keith Druhl

Absent: Alan Damron, Pauline Pelletier.

Pelletier to be approved by the School Board. Her seat is one of two submitted by the School Board; Joel Schneid the other. Pelletier submitted her completed application to the City Coordinator who now must process the paperwork. The application is then submitted to the SAU in order to be put on a Claremont School Board meeting agenda. At that meeting, the School Board then votes on Pelletier's candidacy for the seat.

Finance:

- Health insurance costs expected to be down 18% for period June 2016- June 2017.
- Final 2015 City payment (Comcast franchise fees via the Technology Fund) submitted to CCTV.
- Submission of IRS worksheet of fixed asset depreciation to newly hired tax preparer was delayed; therefore a filing extension was necessary.

Executive Director Report

- Part time employee Matthew Wood has begun schedule. Helping volunteers with editing, green screen, studio shoots, make improvements to infrastructure. Also will video events / meetings as assigned. Wood's start fortuitous as May-June period very busy with special meetings and events. Call sheet was submitted which detailed the coordination of personnel, volunteers and technical resources; often to the limit at this time of year.
- Live Drop installation at Visitors Center is complete. It is unclear if any equipment for broadcasting (RF modulator) has been included. (Source: Sam McNeel - Comcast)
- To demonstrate the wide-cast for CCTV programs and community information, we now offer points of access from YouTube, Facebook and Video-On-Demand via the CCTV website. And, as always, on Comcast channel 8 and channel 10.

Future item: Comcast offers a \$10 internet service and \$140 computer to those qualifying for school lunch assistance. There are very informal information resources in place by Comcast in order to educate the public about the program ("Comcast Essentials"). We should study how

to make this asset known, and which agencies can promote it.

Next meeting: Tentatively set for 17 August at 2:30 in front conference room at SRVRTC.