

CLAREMONT COMMUNITY TELEVISION, INC.
BOARD OF DIRECTORS MEETING
MONDAY MAY 18, 2015

MINUTES

CALL TO ORDER / (PELLETIER) Present: Joel Schneid, Ron Landry, Pauline Pelletier, Nick Maynes (Absent: Amy Richardson, Allan Berggren)

2015 BOARD OF DIRECTORS SELECTION (PELLETIER)

For Chairperson: Joel Schneid, Vice Chair: Ron Landry, Secretary: Nick Maynes, Treasurer: Pauline Pelletier.

Schneid 1st, 2nd by Landry, yea by unanimous.

BOARD GOVERNANCE ISSUES (DRUHL)

Schneid appointment ending May 31, 2015. For School Board agenda and vote at next meeting. Corey of SAU was contacted and is to put matter on June 3rd Meeting. Will contact CCTV with result.

Berggren paperwork present for term ending 5-31-17. Needs no Berggren action for now.

Nick to get be on next City Council agenda for reappointment.

MINUTES OF 9-4-14 MEETING (SCHNEID) Accepted - 1st by Schneid, 2nd by Maynes yea by unanimous.

EXECUTIVE DIRECTOR REPORT (DRUHL) activities since 9/4/14

Design, uninstall / install of City Hall control room renovation done by CCTV with help of Matt Wood. Wood former CCTV employee for 6 years ago. Since then been Assistant Engineer at WPTZ Burlington and Systems Engineer for Direct Television. He was available at short notice as had recently relocated to Cornish. We moved our schedule on City Hall project forward in order to start in January rather than later this year. Wood helped us fill out specifications, order equipment and keep daily punch list up to date beginning late last year. We are using Vaddio system; same system as that in Tech Center.

With cooperation of City staff and School administration, city meetings during the construction period relocated to Sugar River Tech Center.

Some of uninstalled vintage components were listed (as is) and sold on Ebay - total \$350.00 – good number: depreciated value at time of sale was zero.

The Stevens High School Carr gym balcony audio booth was set up in 2000 by Rick Plourde. In addition to providing audio control for the gym, the booth has been used by CCTV volunteers and their cameras, color announcers, recording and live-transmission equipment. In order to support good signal quality and improved operation, Matt Wood installed new wiring and video amplifier in February on behalf of CCTV.

New AVCHD portable cameras have arrived and are being prepped for use. Now, no more mini-dv tapes needed for production (saving \$135 / yr). Material can be loaded direct to server for broadcast or to computer for editing.. We expect to continue use of vintage portable cameras where appropriate -- including live broadcasts of Stevens graduation/ class day in June.

Website contractor is Cornish Technology (Andrew Carmichael). Part one of revamp project is to look at identifying good sites including those linking to Tighrope VOD systems.

BUDGET / FINANCIAL REPORT (DRUHL)

2015 Budget and Jan-Mar 2015 Consolidated Report were accepted 1st Maynes, 2nd Pelletier and by Yea unanimous vote.

EXECUTIVE DIRECTOR 2014 MANAGEMENT ACHIEVEMENTS (DRUHL)

Report given in a presentation by Druhl and document distributed to Board in support of 2014 Executive Director evaluation.

It was decided that (non-public) discussion would take place at next board meeting.

SCHEDULE NEXT MEETING (SCHNEID)

Next Board of Directors meeting to be held July 16, 2015 at 10am – 1st Maynes, 2nd Schneid, yes by unanimous vote.

ADJOURNMENT

1st Landry, 2nd Pelletier, yes by unanimous vote.

DOCUMENTS : Financials :

* 2014 Budget / Balance with 2015 Budget *

“ Jan-Mar 2015 Profit & Loss – Budget vs Actual Consolidated Report “

“ NOT FOR PROFIT RETIREMENT PLAN COMPARISON “

“ 2014 EXECUTIVE DIRECTOR ACHIEVEMENTS “

Minutes for approval: September 4, 2014

BOARD MEETING OF 2-12-15 CANCELLED DUE TO REVERSED QUORUM

Prepared and submitted by Keith Druhl

APPROVED 7/16/15 with corrections