



City Center Initiative Committee
Thursday, November 20, 2014 at 5:15 p.m.
The Visitor Center, 14 North Street

MINUTES
APPROVED 12/16/2014

Present: David Putnam, James Feleen, Thomas Rock, Roselyn Caplan, William Carpenter, Angela Biggs, Catherine Lacasce, Kelly LeBlanc, Marty Davis, Timothy Frisch

Absent: David Messier, Melissa Richmond

Staff: Nancy Merrill, Director of Planning & Development; Zachary Williams, Business Development Coordinator

The meeting started at 5:15 PM.

Agenda

Motion: To amend the agenda to move New Business first

Made by: Mr. Davis **Second:** Mr. Carpenter **Vote:** Unanimous in favor

I. Meeting Minutes

a. October 21, 2014

Motion: To approve the minutes

Made by: Mr. Rock **Second:** Mr. Carpenter **Vote:** Unanimous in favor

II. New Business

a. City Center Energy

Ms. Merrill spoke on the necessity of having an energy chapter in next year's Master Plan. The City Center Initiative Committee is a good place to start.

Hotzero presentation on district energy

- D. Henry discussed technical specifications;
- Stressed the minimal impact;
- Their potential costs;
- Gain in economic development;
- Competitiveness;
- Near-zero carbon footprint

The committee questions focused on neighborhood impacts and cost to taxpayers.

(Mr. Feleen left the meeting at 6:00 PM).

Mr. Putnam asked Ms. Merrill to elaborate on “energy” sections expectations. Ms. Merrill said sound, basic recommendations that address our energy challenges.

III. Old Business

a. City Center Business

i. Signage

Ms. Merrill discussed signage ordinance process. He plans to get a draft to the city attorney by the next session.

ii. Parking Audit

Ms. Merrill discussed to parking audit and volunteer responsibilities.

IV. Other

Mr. Putnam reflected on the five categories central to the City Center Initiative; the necessity for a timeline on each category to be sure work is accomplished in each category. Ms. Merrill gave an update on each to discuss timeline and expectations.

Mr. Carpenter suggested having a City Center Initiative “booth” at the 250th finale to spread the word about ongoing projects.

V. Adjourn

Motion: To adjourn the meeting

Made by: Ms. Caplan **Second:** Ms. Biggs **Vote:** Unanimous

The meeting adjourned at 6:42 PM.

Respectfully submitted by,
Zachary Williams
Business Development Coordinator