



**City Center Initiative Committee**  
Tuesday, February 17, 2014 at 5:15 p.m.  
The Visitor Center, 14 North Street

**MINUTES**  
**APPROVED 3/17/2015**

**Present:** David Putnam, James Feleen, Marty Davis, Roselyn Caplan, William Carpenter, Angela Biggs, David Messier, Timothy Frisch, Catherine LaCasce  
**Absent:** Thomas Rock, Kelly LeBlanc, Melissa Richmond  
**Staff:** Nancy Merrill, Director of Planning & Development

The meeting was called to order at 5:15 PM.

**Motion:** To move “New Business” ahead of “Old Business” on the agenda and to add discussion of elements for an energy chapter for the Master Plan.

**Made by:** Mr. Carpenter **Second:** Ms. LaCasce **Vote:** Unanimous in favor

Mr. Putnam thanked Ms. Biggs for her submission on light pollution.

**I. Meeting Minutes**

• **December 16, 2014**

Corrections to the 12/16/2014 minutes were as follow:

- Change “Main” to “North” in the third bullet item under “Safe Routes to School” on page 2

**Motion:** To accept the minutes as corrected.

**Made by:** Mr. Carpenter **Second:** Ms. Caplan **Vote:** Unanimous in favor

**II. New Business**

• **City Center Energy – Anne Karczmarczyk, Energy Efficiency Services, Eversource/PSNH**

Ms. Karczmarczyk was present to discuss energy efficiency programs for commercial and municipal projects that are available through Eversource (formerly PSNH). Financing options were also presented. She highlighted various projects that PSNH has completed with the City and Claremont Schools from 2004 through 2014 and answered questions from the committee and audience.

Frank Melanson – supervisor of the residential energy efficiency program – presented information on residential energy efficiency programs.

• **Parameters for new energy chapter in the master plan**

The committee created a list of possible topics to include in a new energy chapter for the master plan. The list included:

- Encourage *Dark Sky* initiatives

- Raise awareness and understanding of energy efficiency in homes and incentives – BTU's per square foot
- Latest technology to be better energy consumers as a community
- Show baseline data. Where is city now?
- Form an energy committee (that is representative of the community) – before or after the Master Plan work on an energy chapter?
- Impact of energy costs on economic development
- Programs or incentives to help renovate historic buildings and improve energy efficiency
- Review zoning ordinances – are there sections which facilitate improved efficiency
- Recommended that PSNH representative Frank Melanson that [www.nhenergy.org](http://www.nhenergy.org) is a good resource

### III. Old Business

- **City Center Business**

- **Signage –**

Ms. Merrill stated that the sign ordinance has been edited several times. She said that she wanted to refocus it, particularly for downtown with the committee's design guidelines, and that she will send out a new draft.

Mr. Feleen suggested the committee provide either Mr. Putnam or deForest with city center items that members would like to discuss prior to committee being disbanded.

- **Parking Audit –**

Ms. Merrill handed out a progress report on the parking study from the Cecil Group for the committee to read for the next meeting. Members may send suggestions or comments to deForest prior to the meeting.

- **City Center Neighborhoods – Update, Anne Duncan Cooley – Upper Valley Housing Coalition**

Ms. Duncan Cooley was unable to attend the meeting.

### IV. Other

There was no other business discussed.

### V. Adjourn

**Motion:** To adjourn the meeting.

**Made by:** Ms. Biggs      **Second:** Mr. Carpenter      **Vote:** Unanimous in favor.

Respectfully submitted,

*deForest Bearse*