



Business Corridor Project Steering Committee

Tuesday, June 25, 2013 at 5:00 p.m.
The Visitor's Center
14 North Street, Claremont, NH

MINUTES Approved July 23, 2013

I. Roll Call

Present: Tom Rock, David Putnam, James Feleen, Kenneth Harlow, Victor Bergeron, Martin Davis, Paul LaCasse, Russell Fowler

Absent: William Greenrose

City Staff: Nancy Merrill, Mike McCrory, Katrina Spaulding, Kelly LeBlanc

II. Introductions

- Committee Organization

Board Chair – Nominations

Nomination of Tom Rock made by Victor Bergeron and seconded by Rusty Fowler.

Nomination of David Putnam by Marty Davis and seconded by Ken Harlow.

Mr. Rock stated that since this is an extension of the last committee he agrees with the nomination of Mr. Putnam and would prefer Mr. Putnam take the position of Chair. Mr. Rock withdrew his nomination as Chair.

Motion: nomination of David Putnam as chair

Made By: Rusty Fowler **Second:** Marty David

Vote: Tom Rock – Yes, James Feleen - Yes, Kenneth Harlow- Yes, Victor Bergeron - Yes, Martin Davis – Yes, Paul LaCasse - No, Russell Fowler – Yes

Motion: Tom Rock as Vice Chair

Made By: Rusty Fowler **Second:** Marty Davis

Vote: (Chair Putnam called for those in favor, but no record of 'opposed').

III. New Business

- Meeting and Project Kick-Off Schedule
 - June 2013 start-up of the BCP and required close-out in June 2014
 - Steering committee will meet every other month
 - July Meeting:

- A list of responsibilities will be discussed at the next meeting
 - Project analysis
 - Analyze goals and determine how to phrase
 - Public survey discussion
 - Volunteers needed for events (e.g. Farmer's Market, etc) – Sheet to be created and sent to members for fill-in
 - Farmers market volunteer – Sign up needed for July 11th , July 25th – 1 hr slots
 - Mr. Putnam volunteered to write a purpose statement for the committee
- Recommendations from the steering committee will be brought to the Planning Board for recommendation to the City Council.
 - Clipboard at public events/meetings for citizens to give their contact information
 - Mike McCrory - Project kick-off Meeting – to inform the public and take recommendations from the Access management Study and see how it can be implemented in other areas of the city. The public kick off for the B-2 district will be the first opportunity to see the study results.
 - Mr. Bergeron liked the kick off for the CCCP – small groups – conversation
 - Meeting date for the kick-off meeting – Thursday, Aug 1st, 7:00PM at the CSBCC. (material will be available for review at 6:30PM)
 - Information to citizens via e-bulletin, e-ticker, bulletin boards
 - CCTV infomercial – with two board members
 - 'Every Door' direct mail?
 - Keep out of area business owners aware of the project
 - “Business Corridor Regulation to Change” – key phrase proposed by Mr. Davis

Mr. McCrory supplied the steering committee with a map book hand out.

- Timeline reviewed – Task#4: Outreach and Education Program will encompass most of the public interaction

The Business Corridor Project will promote Economic Development while taking into account the vast realm of public safety. The B-2 zone holds a significant amount of taxable property in the city.

- Mr. Rock suggested the committee review the RPC suggestions

- The B-2 District
 - Charlestown Road does not have any current studies
 - Mr. McCrory provided the committee with a chart – Analysis of Existing Uses
 - B-2 – Grissom Lane? I-3 area...should this be an extension of B-2
 - Harmony needed b/n commercial/residential
 - Mr. Folta would like a measure by area. What % of total of B-2 each one of the ‘islands’ are.
 - B-1/B-1.5 – eliminated with City Center updates.

The committee will look more closely at the regulatory changes for all B-2.

- Review of Grant Projects and Goals
 - Vision for business corridor – long term
 - Goal to make Washington Street safer
 - Performance measures – goals – in the grant application are guides

IV. Adjourn

Motion: to adjourn

Made By: Mr. Bergeron

Second: Mr. Davis

Vote: Unanimous

Meeting adjourned at 6:43PM

Respectfully submitted by, Kelly LeBlanc