



**Claremont Fire Department
Fire Chief Bryan Burr**

100 Broad Street
Claremont, New Hampshire 03743
Ph: (603) 542-7012
Fax: (603) 542-7028
Email: firechief@claremontnh.com

July 31, 2018

MINUTES FROM THE JULY 30, 2018 AAB MEETING

The July 30, 2018 Airport Advisory Board Meeting was called to order at 7:00 PM at the airport terminal building.

Members present were Dave Eno, FBO Dave Carton, Phillip "Joe" Osgood, FBO Roger Hamel, Airport Manager, Bryan Burr, Dale Girard and newly appointed city council member Claire Lessard.

Members informally introduced each other to Ms. Lessard.

The April 30, 2018 meeting minutes were reviewed and accepted by the members as read. With a motion by Roger Hamel and 2nd by Joe Osgood. The motion passed.

Old business started with an update on the demo/construction of the terminal building by Chief Burr. As reported in the April meeting we continue to anticipate approval from NHCHP for approval of a context study. The proposed study would entail the time period between the events of WW1 and WW2. The estimated cost of the study is approximately 10,000 dollars. Once approval is granted the project will move forward with the bidding process. Design and FFA approvals are in place.

The board was informed about the supplemental funding from the FAA. This is a onetime fund for airport improvements. The fund is at 1 Billion Dollars. The board was informed that the airport manager has taken steps to tap into those funds for runway/taxiway resurfacing. If approved this would fast track the master plan to resurface the site in five years by three. This plan would eliminate the need to crack fill and seal in 2019 with a cost saving of 170,000.00 dollars.

The board was given information on the Great Lakes Property and the city's negotiations with Daniel's Construction the current lessee of the property. City manager Ryan McNutt, Scott Sweet, Chief Bryan Burr and Daniel's Construction president Mark Thompson meet at the site

to discuss improvements. A tentative agreement to convert the site into parking and a vending facility for events.

Chief Burr informed the board of a new approach to annual maintenance of the airport loader. No longer will he hire Nortrax to perform maintenance at the airport facility. The loader will be serviced by members of the department of public works maintenance staff. This will save significant dollars over the previous method of annual maintenance.

Fire extinguishers have been ordered for the new community hanger and all other extinguisher have been serviced and/or replaced.

The taxi lighting has been non-functioning for some time. Chief burr has retained an electrician to repair the lights. The problem has been diagnosed and parts are on order.

After no further business was presented. A motion to adjourned at 7:33PM by Claire Lessard and 2nd by Dave Eno. Motion passed

Submitted by: Fire Chief, Bryan Burr