



**Claremont Fire Department**  
**Fire Chief Bryan Burr**

100 Broad Street  
Claremont, New Hampshire 03743  
Ph: (603) 542-7012  
Fax: (603) 542-7028  
Email: [firechief@claremontnh.com](mailto:firechief@claremontnh.com)

## MINUTES FROM THE OCTOBER 29, 2018 AAB MEETING

The October 29, 2018 AAB Meeting was called to order at 7:05 PM at the airport terminal building.

Members present City Manager Ryan McNutt, FBO David Carton, FBO Roger Hamel, Board Member David Eno, Board Member Steven Keen, City Council Member Claire Lessard, Airport Manager Bryan Burr.

Members not present Philip "Joe" Osgood and Dale Girard

The airport manager gave a brief introduction of the evenings guest speaker from Stantec Consulting Services. Ms. Amie Gray, PA traveled from Portland Maine for an evening of project(s) presentations providing the board an opportunity for open question and answers. The information was well received and the board is well informed.

Stantec the airport planner and Ms. Gray presented to the board a briefed on the terminal building project. The last hurdle has been completed and approved by the NHDHR regarding the context study of the 1927 Hangar. Demolition and terminal building reconstruction RFP and bid award is tentatively slated for January 2019. Demo and construction of the new terminal building will likely start in March of 2019. Questions were asked by members of the board with good discussion.

Ms. Gray continued to discuss the airports intent to apply for apron, taxiway and runway reconstruction funds derived from the FAA's 1 Billion Supplemental Fund. If the airport receives funding the projects would be completed and fully funded by the FAA. No city match required. This is a project the airport will need to address in about 4-5 years if funding is not appropriated and will require a 5% match form the city.

The board was also updated on the capital improvement plan (CIP) and that it's a dynamic plan that would change in scope depending on the supplemental fund disbursement. Ms. Gray did explain to the board that at some point the master plan will need updating as projects are completed and added for future upgrades to the airport.

No other business new or old was presented

The board approved the July30,2018 Board meeting minutes with no discussion. A motion to approve the minutes by David Carton and a 2<sup>nd</sup> by David Eno. Motion passed.

City Manager Ryan McNutt updated the board on the Daniel's lot. Discussion included the plan to clear the site of overgrown trees and improve the site for future use that include providing underground conduit for power and removing a portion of the northern end of the foundation wall. Grading of the site will also be completed. FAA and NHDOT- Aeronautics are in favor as the overgrown brush and trees are beginning to impinge of the airport runway safety zone.

A motion to adjourn was made by David Eno and a second by David Carton Motion passed meeting adjourned at 7:45 PM.