

City of Claremont
CITY CENTER CHALLENGE PROJECT
Steering Committee Functions
Created March 4, 2011

This document describes the principal functions of the Steering Committee that will advise the City of Claremont in its implementation of the HUD Community Challenge grant for a comprehensive analysis of the City Center neighborhoods.

Steering Committee

- Advise staff on key policy questions that arise during the performance of the grant
- Foster communications to ensure efficient production of grant deliverables
- Assist staff in identifying and resolving challenges encountered in the performance of the grant
- Assist staff in identifying potential sources of support for implementation of the plans developed during the project and, where appropriate, in cultivating such support
- Assist staff in identifying and resolving key technical issues that arise in the performance of the grant, including:
 - Selection of topics to be included in educational and training programs and methodology for carrying out educational and training programs
 - Coordination with municipal and other government officials to ensure that grant deliverables conform to government plans and programs already developed for the neighborhood
 - Evaluation of grant performance
- Assist staff, UVLSRPC and UNH Cooperative Extension in conducting outreach to the Claremont community to ensure that plans developed through the grant reflect the needs and desires of the community
- Assist staff, UVLSRPC and UNH Cooperative Extension in publicizing the activities conducted under the grant so that neighborhood residents understand the objectives, methods and outcomes of the performance of the grant, and how residents can have input into this process