

The Claremont City Council held a meeting on Wednesday, September 10, 2008, in the Council Chambers of City Hall.

The meeting was called to order by Mayor Cutts at 6:30 p.m.

Members of the Council present were:

At-Large Councilor Thomas (Toby) Batchelder, III  
At-Large Councilor Robert Picard  
At-Large Councilor Keith Raymond  
Assistant Mayor Andrew Austin  
Mayor Deborah Cutts  
Ward II Councilor Paul LaCasse  
At-Large Councilor Kyle Messier  
Ward I Councilor Christopher Lewis (Late)  
Ward III Councilor Jeffrey Goff

Also present were:

Guy Santagate, City Manager  
Jane Taylor, City Solicitor

### **MAYOR'S NOTES**

Mayor Cutts said there will be a Chili Cook-off and antique car show on October 4th.

Mr. Picard said the Class of 2009 will have a Touch a Truck event at the church on Maple Avenue to raise money for the Class of 2009. Mayor Cutts noted Scott Pope might not be here in time for Citizens Forum due to a school commitment and she would like to allow him to speak about this event when he arrives.

At 6:32 p.m. Mr. Lewis arrived.

Mr. Goff said on September 17<sup>th</sup> there will be a lecture, Land Use Legislation Update 2008, at the Local Government Center (LGC). He and Ms. Messier will attend. Ms. Taylor said the City tries to get the materials presented at the training in-house. There was a question about reimbursing the \$25 fee. Ms. Messier and Mr. Goff said not to reimburse them. The other two lectures are Effective Use of Code Enforcement Tools and The Revised Comprehensive Shoreland Protection Act.

Mr. LaCasse said in regards to the Shoreland Protection Act, there will be a meeting at Newbury Town Hall, September 23<sup>rd</sup>, 6:30-8:30, public invited.

## **REPORT OF THE SECRETARY**

Mayor Cutts said she would like to amend the minutes of August 9<sup>th</sup>. It was reported Councilor Lewis was absent, when in fact he was present.

Mr. LaCasse said in the August 28<sup>th</sup> minutes that the motion to go into non-public should be 8-0 instead of 9-0 because he arrived late.

**A motion was made by Mr. Goff and seconded by Mr. Lewis to accept the minutes of the August 9, 13, 26 and 28, 2008, City Council meetings with corrections as stated.**

**Roll Call Vote: Motion carried 9-0.**

## **APPOINTMENT TO BOARDS AND COMMITTEES**

### Fiske Free Library Board of Trustees

**Mr. Raymond nominated Hazel Pomiecko to seat #8. Ms. Messier seconded.**

**Roll Call Vote: Nomination carried 9-0.**

### Tax Increment Finance District Advisory Board – Downtown

Applicants: Al Livingston and Matthew Nelson

Mr. Austin nominated Matthew Nelson to seat #3. Ms. Messier seconded.

Mr. Picard questioned Mr. Nelson not living in Claremont. Mayor Cutts said he can be a property owner which he is, Dickinson block.

**Roll Call Vote: Nomination carried 9-0.**

### Tax Increment Finance District Advisory Board – River Road

**Mr. Batchelder nominated Robert Porter to seat #4. Mr. Picard seconded.**

**Roll Call Vote: Nomination carried 9-0.**

## **OLD BUSINESS**

### Ordinance 501 Outdoor Wood Boilers – First Reading (to be Taken from the Table)

**A motion was made by Ms. Messier and seconded by Mr. Austin to take from the table Ordinance 501 Outdoor Wood Boilers.**

Mr. LaCasse said this had been put on the table to allow someone from NH DES (Department of Environmental Services) and NESCAUM (Northeast States for Coordinated Air Use Management) to come and answer questions. Mr. Raymond said it was to see if we could get someone here. Mayor Cutts said there was additional information in the packets.

**Roll Call Vote: Motion carried 6-3 with Messrs. Batchelder, Picard and LaCasse voting no.**

Ms. Taylor said that she had contacted NESCAUM and was told it does not send people to municipalities because they do not have resources to cover eight states. Pam Moore, DES, is on vacation this week. We can send her a letter of invitation to the next meeting, if the Council wants to move forward. The NESCAUM information given to the Council is highly technical and is the information NESCAUM recommends be distributed in regard to its recommendations for distances and stack heights.

Mayor Cutts noted the information from NESCAUM contained an example of a penetration map. Ms. Taylor noted there was a memo from Code Enforcement and the Fire Department on the Council table explaining the differences between the state rules and NESCAUM's recommendations.

Mr. Goff asked Fire Chief Peter Chase how he came to the conclusions presented in the ordinance. Chief Chase said the NESCAUM information is complicated. He based his conclusions on his experience with smoke travel and complaints the fire department receives. Ms. Taylor, Eric Giles, City Planner and Chief Chase tried to simplify issues that state law does not address that they felt would be problems for the community (i.e. stack height and how close boilers can be placed to buildings). There are volumes of information on the internet and some of it is contradictory. Burning unseasoned wood could cause a chimney fire and if the unit is only two feet from the house (as recommended by some manufacturers), it could cause a fire to the building. The difference between a wood stove in your house and an outdoor wood boiler is the wood stove will be connected to the chimney and smoke will be carried above the roof line versus the 8-foot stack on a wood boiler. Chief Chase said if we go with just state law he wanted to make sure the Council is aware of issues that will affect the community. If we follow only state law, we'll forward the complaints to Air Resources which could take longer for responses to complaints.

Mayor Cutts said Ordinance 501 provided the best relief for Claremont absent not allowing the wood boilers at all which is not option.

**A motion was made by Mr. Austin and seconded by Mr. Raymond to adopt Ordinance 501 Outdoor Wood Boilers on first reading.**

**A motion was made by Mr. LaCasse and seconded by Mr. Picard to amend the motion to adopt state law as written and to amend the ordinance when state law changes.**

Mayor Cutts asked about city enforcement: can we adopt state law and if we do, can Claremont enforce or do we have to wait for the state? Ms. Taylor said state law already applies and if the

ordinance is defeated, it would have the same affect as Mr. LaCasse's amendment. Enactments to the state law are applied to the communities. We already enforce state law.

Mr. Giles said if state minimum standards are adopted as an ordinance, state law says that enforcement is to be carried out by the commissioner. The commissioner is identified as the head of DES Air Resources. To remedy that, this ordinance places a provision in the enforcement section giving the Planning and Development Department oversight with approval from the Fire Department. Ms. Taylor said state statute states enforcement falls to the commissioner or designee. Mayor Cutts said to meet Mr. LaCasse's intent, we would have redraft an ordinance which would reflect the state's minimum standards. Ms. Taylor said we are already following state law. The local option is if you want something slightly different.

Mayor Cutts said she would go with what Chief Chase recommended.

Mr. Santagate said he had asked Chief Chase if the state ordinance were adopted, would he be satisfied. Chief Chase said no because there would be no oversight. We are already under state law.

Mr. LaCasse said the City of Claremont already adopts several state laws, so he sees no difference in adopting this state law. Ms. Taylor said different laws are written and enforced differently. We don't have the authority from DES to undertake these enforcement actions.

Ms. Messier sees the City ordinance as a good compromise between the state and NESCAUM.

**A motion was made by Mr. Goff and seconded by Mr. Batchelder to move the question on the amendment.**

**Roll Call Vote to Move the Question: Motion carried 9-0.**

**Roll Call Vote on the amendment: Motion failed 2-7 with Mr. Batchelder, Mr. Raymond, Mr. Austin, Ms. Messier, Mr. Lewis, Mr. Goff and Mayor Cutts voting no.**

Mr. Austin read the explanation of proposed action into the record.

**Roll Call Vote for Ordinance 501: Motion carried 7-2 with Messrs. Picard and LaCasse voting no.**

Ms. Taylor noted the ordinance is posted on the City's website.

## **CITIZEN'S FORUM**

Chris Vinci thanked the supporters who voted for him for State Representative. He asked all voters to become advocates for their wallets. Through fiscal responsibility and appropriate management of funds, the state and county can stop approving enormous budgets and forcing the taxpayers to pay for them.

Liza Draper, Friend of Fiske Free Library, thanked the City for accepting the money from the Gates Foundation for computers. She said the Library is now the only place in Claremont for free access to the internet. To continue to meet their obligation for matching funds for the grant, they are selling raffle tickets for a 16 inch by 20 inch framed photograph. Tickets are \$2 each or 6 for \$10. The drawing will be October 11<sup>th</sup>, same date as the book and bake sale also to support matching funds for grant. There will be a teen author at the Library and ice cream social for the online homework help tomorrow. Other events will be Shifting Ground, Religion and Civic Life in NH, 6 weeks for \$10; September 15, Russian Iconography by Father Tregubov, Pastor of Orthodox Church; NH authors will present their works in October; and there will be a program at the Opera House, Arsenic and Old Lace, with ticket sales supporting the Library. This is her last month as President of the Fiske Free Library Board of Trustees.

Bernie Folta, Ward 3, said the City Solicitor is an employee of the City. That position reports to the City Manager, so he questioned who the client of the City Solicitor is. The City Administration is a client as well as the Council. It is possible there could be a conflict. Citizens could be confused about the role of the City Solicitor and that confusion causes a lack of confidence. Clarification will increase confidence.

Bill Regan, Ward 2, said he is a member of the Open Space Ordinance Committee (OSOC), but tonight asked to be considered as a citizen. He noted that at a meeting of a previous Council, Mr. Goff, as a member of the New Community Center Committee (NC3), stood at the podium and was treated rudely by that Council. Mr. Regan said during the presentation by the OSOC, Mr. Goff read e-mails for 25 minutes and that decorum works two ways. Mr. Regan referred to Mr. Goff's question previously about the OSOC not having a 25 year old or younger member on that committee. Mr. Regan noted there was no one under 25 on the NC3. The OSOC worked hard on the ordinance and he is frustrated they can't get the ordinance before the Council. Mayor Cutts gaved him and said he made his point. He asked if they can expect a vote on the ordinance. Mayor Cutts said yes. Mr. Goff asked how the ordinance was distributed to the Council. Mr. Goff said it was distributed by e-mail.

Mayor Cutts said the Council and the OSOC encourage participation by all and would appreciate input from a diverse group who has value to add.

David Messier, Ward 1, recognized community volunteers that plant and maintain the flower gardens on Opera House Square as well as the 20 flower boxes placed throughout the community. This is the eighth summer for this project under the Main Street program. They had 20 volunteers who planted almost 800 flowers. There are 8 people who water twice a week and others that help with the weeding. He thanked local businesses. Tom and Jean Petrin of In The Garden Greenhouses, provide a staging area, free soil, a place to store the boxes and discounts on the flowers. The flower boxes are rented by local businesses and the money helps offset the cost of the project; Main Street Claremont picks up the balance. To move the boxes, Bill Blewitt, Manager of LaValley's Building Supply, offered free use of a lift truck, driver and helpers. James Reuthe, JT's Landscaping, donated and delivered mulch. The Kiwanis Club of Claremont sponsored 2 boxes around the Police Department and City Hall. He invited those wishing to volunteer to call him at 542-2263.

**NEW BUSINESS**

Resolution 2008-21 to Expend \$6,000 NH Homeland Security and Emergency Management Planning Grant to Reformat the City's Emergency Operations Plan – Public Hearing

Fire Chief Chase said earlier we had accepted the grant money to be used to pay for a consultant. This resolution is for permission to spend the money.

**A motion was made by Mr. Batchelder and seconded by Mr. LaCasse to adopt Resolution 2008-21 to Expend \$6,000 NH Homeland Security and Emergency Management Planning Grant to Reformat the City's Emergency Operations Plan.**

Mr. Batchelder read the resolution into the record.

Mayor Cutts opened the public hearing. No one spoke. She closed it.

**Roll Call Vote: Motion carried 9-0.**

Donation of 4 ATV Tires from Sullivan ATV Club Value: \$250

Police Chief Alex Scott asked to move this item to next month's agenda. Mayor Cutts said yes.

Ordinance 502 Update to Sewer Use – First Reading

Bruce Temple, Public Works Director, said NH DES and EPA (Environmental Protection Agency) have made definition and language changes. This incorporates those changes into City Code. There is no change in the way we operate.

**A motion was made by Mr. Austin and seconded by Mr. Raymond to adopt Ordinance 502 Update to Sewer Use on first reading.**

Mr. Raymond read the explanation of proposed action into the record.

**Roll Call Vote: Motion carried 9-0.**

Motion to Adopt Investment Policy

Lisa Richmond, Treasurer and Assistant Finance Director, said this policy has gone through legal and audit review. Changes: page 1 under Trust Funds RSA 35-9 speaks to the water district; page 3, Legislature voted on amendments that went into effect August 29<sup>th</sup>, General Policy #4 under Authorized Investments added Appendix H, page 12, which has to do with the duties of the Treasurer; RSA 48-16 Appendix I, page 12, simplifies language of repurchasing agreements. The City has repurchase agreements with Citizens Bank and the Bank of New York. Through Bank of New York, we have our security in our name and that was one of the revisions to the RSA. This policy is the guidelines for the Treasurer to invest money on behalf of the City.

FDIC insurance is good for only \$100,000. We do repurchasing agreements, which protects the City's money in case of a bank failure and that is in the Investment Policy. Ms. Taylor said state law, RSA 47-6, requires the Council review and approve the Investment Policy.

Mr. Santagate said the Investment Policy identifies risks we are willing to take for certain kinds of funds. The Policy lays out guidelines for investing funds. We want to make sure our balances are earning funds at the best rates available.

Mr. Picard asked which funds these are. Ms. Richmond said it is the operating funds. This policy addresses our liquidity needs, so we can optimize our return on investments. One way of doing that is through repurchase agreements that protect our money and give us a higher return.

Ms. Richmond talked about more changes: page 4, Policy Review RSA 47-6, Council reviews policy every year and approves it; page 5 the difference is acknowledging this meeting today and that it was approved; page 11 updated version of Section 4129, #4, simplifying language on repurchase agreements; page 12, V, Collateralize money above \$100,000 has to be in City's name; page 13 Collateralization, V. Our collateral is GASB 40 (Governmental Accounting Standards Board) category 1 which is the highest rating (protects us if there is a bank failure).

Mr. Austin asked if there are any significant changes to what we already do. Ms. Richmond said no, this is just putting our practice in writing.

Mr. Goff asked about listing banks used. Ms. Richmond said we have to use banks where we can make physical deposits and not all banks in our market can do the repurchase agreement. We use local banks for smaller deposits (i.e. Conservation Commission deposits) Whenever we create a new banking relationship, we go before the Council.

**A motion was made by Mr. Goff and seconded by Mr. Raymond pursuant to RSA 47:6, hereby adopts the attached Investment Policy and authorizes the City Manager or his designees to take such actions as may be necessary to implement said Investment Policy in accordance with state law and regulation.**

**Roll Call Vote: Motion carried 9-0.**

Resolution 2008-20 Rescind Money – Sewer Upgrades – Public Hearing

Mary Walter, Finance Director, said Council had approved water and sewer loans of up to \$12 million. We have done most of the water work. The sewer projects are on hold because our Sewer Enterprise Fund is not rich enough to repay the loans. Once the Council approves our ability to make the loans, the liability sits on our books. State Revolving Loan Fund (SRF) puts that money on hold for our use. The resolution was passed in 2004, and the projects were started in 2005. The loan agreement is to get the projects done in a year or two and then start paying back. We still have \$7.5 million allocated for sewer projects we haven't started yet. SRF would like us to rescind the remaining money so they can give it out to other communities. We can go back and reapply. Amount to be rescinded is \$7,483,873.51.

Mr. Goff asked if this is cash or commitment. Ms. Walter said commitment.

Mr. Santagate said we applied for the highest amount possible, but now repayment will be a big issue. So, we are doing a rate study which is related to our ability to pay. Sewer and Water Funds are separate. Each will take a separate study. Now is the time to cancel the loan, do the rate study and then relook at the sewer projects to see what is the best way to pay for them. We have 80 miles of water and sewer in Claremont with 13,000 people paying for them. How we maintain them going forward is an issue of growth. Keeping this line of credit open doesn't reflect our present position and is not fair to the state.

Mr. Lewis asked if we have started to repay the loans. Ms. Walter said the Sewer Department has three loans and one has been closed out. Mr. Lewis asked if we can pay the current loans with the current rates. Ms. Walter said we do not know that yet.

Mr. Goff asked if there are any commitment fees for the unused portion. Ms. Walter said no.

**A motion was made by Mr. Austin and seconded by Mr. Raymond to adopt Resolution 2008-20 Rescind Money – Sewer Upgrades.**

Mr. Raymond read the resolution into the record.

Mayor Cutts opened the public hearing. No one spoke. She closed it.

**Roll Call Vote: Motion carried 9-0.**

Mayor Cutts invited Scott Pope to speak.

Scott Pope, Ward 2, Advisor for Stevens High School Class of 2009, said they will have a Touch a Truck fundraising event. Children can see trucks, classic cars, sit in trucks and get pictures taken. This is a fundraiser for the Class of 2009 to support the class trip, graduation and senior breakfast. Cost is \$3 admission per person with a maximum of \$15 per family. There will be 41 vehicles including an antique car, fire truck, special operations unit and command post truck, National Guard hummer with grenade launcher, street sweeper, snow plow, race cars, construction vehicles, Community Center bus, Kubota tractor, ambulance, ATV trainer trailer, Pink Breast Cancer Awareness oil truck from Rhymes, cement mixer, bus, Fed Ex truck, 18-wheeler from Jewel trucking, motorcycles, farm tractor, boom truck, Irving Oil truck, and armored truck from Brinks. Date will be September 20<sup>th</sup> at First Baptist Church (old Ames), on Maple Avenue, 10 a.m. to 2 p.m. There will be hot dogs and face painting He asked the community to support the Class of 2009. He thanked the Councilors, City Staff and volunteers.

Motion to enter into 3 year agreement for copier lease for library

Ms. Walter said the Library has needed a copier for some time. They went for bid and decided on Conway Office Products. The lease agreement is three years. Interest rate is 4.707% and agreement has a non-appropriation clause.

Mr. LaCasse asked about the maintenance and repairs. Ms. Walter said this has a maintenance agreement of \$420 a year included.

Mr. Austin asked if we have other lease agreements with this company. Ms. Walter said almost all the other copies are leased through them. They offer pretty good interest rates.

Mr. Lewis asked about the cost to buy versus leasing. Ms. Walter said the budgets were level-funded last year and things don't look good for 2009. Price to buy is \$4,195 plus \$1,532 for maintenance agreement. There is no money to do that.

**A motion was made by Mr. Raymond and seconded by Mr. Austin to authorize the City Manager or his designee to enter into a three-year lease agreement with Conway Office Products for the lease of a copy machine for the Fiske Free Library at an annual lease cost of \$1,952 (total lease cost \$5,856.00). The proposed lease agreement contains a termination clause in the event of non-appropriation of sufficient funds for the agreement; such funds for the initial expense being included in the 2008 City Budget.**

**Roll Call Vote: Motion carried 9-0.**

Resolution 2008-22 Retirement – City Manager – Public Hearing

Mayor Cutts said this is a supplemental appropriation from the General Fund budget. Mayor Cutts reminded the Council that the minutes of the non-public meeting of August 28<sup>th</sup> remain sealed.

**A motion was made by Mr. Picard and seconded by Mr. LaCasse to table the resolution until the minutes of the non-public meeting of August 28<sup>th</sup> are unsealed.**

**Roll Call Vote: Motion failed 3-6 with Mr. Batchelder, Mr. Raymond, Mr. Austin, Mr. Lewis, Mr. Goff and Mayor Cutts voting no.**

**A motion was made by Mr. Austin and seconded by Mr. Goff to adopt Resolution 2008-22 Retirement – City Manager.**

Mr. Austin read the resolution into the record.

Mayor Cutts opened the public hearing.

Cynthia Howard, Ward 2, said this is not the right time or place for the Manager to have this retirement package. She said people are losing their homes. There are 150 homes for sale in Claremont. People can't afford their taxes. He hasn't brought any industry to town. Syd Clarke Park is empty. Council should listen to their constituents.

Mayor Cutts closed the public hearing.

**Roll Call Vote: Motion carried 7-2 with Messrs. Picard and LaCasse voting no.**

## **CITY MANAGER REPORT**

Mr. Santagate talked about the advancement being made at the mill buildings; projects are on time; Wainshal is making enormous progress. Moving along tremendously. Work is being done on the Woven Label and Peterson buildings. Sawtooth Parking building work is being done. Because of the mills, other people are inquiring about downtown. The rebirth of the downtown is in full swing. Pedestrian Bridge will give people in Ward 3 easy access to the downtown. Mayor Cutts noted people want the wheelchair ramp put in before spring so they can use the bridge. Mr. Santagate said that project will happen in the spring. He has been asked how many projects are going on in the City. We've got paving in Opera House Square and on North Street tonight as well as on Charlestown Road. There is the water bottling plant which will offer 50-100 new jobs when it is open. This is no time to let up. We have to stay on remediating all the problems that were neglected in the 1990s. Thanks to this and former Councils for working to make this happen. Mayor Cutts asked if Lowe's is coming. Mr. Santagate said he will thank Lowe's because some local individual was allowed to contaminate the site before Lowe's purchased it. The contamination was moving toward the Sugar River. It was going to cost \$2 million to clean it up. Lowe's bought the property and committed to clean it up, which they have done. Another "gift" accepted by the City was the Sawtooth with \$1 million plus of contamination. The City has spent over \$1 million to clean it up. In the last year or two, \$3 million has been spent on contamination clean up. We are working with the state to identify other sites that were neglected and to get the money for clean up.

Lights are being installed at the Track and we will be able to hold evening events soon. The skateboard park is fully funded. Arrowhead has a water gun for snowmaking and the issue is tying into water system because of low pressure. We are working on that. We are busy with a lot of projects. More and more people are interested in Claremont and the downtown since the rehabilitation of the Mills has become real. He is upbeat about it and if he wasn't upbeat, he would move out of the city. He is positive about the city and so are a lot of people. He's looking forward to continuing to upgrade the City and working with the Council to get that done.

Mayor Cutts said we have choices of where we live. She thanked Mr. Santagate for the work he has done for this city.

Ms. Messier said Mr. Santagate has done an excellent job. She said she heard at a recent event that Governor Lynch declared Mr. Santagate the best City Manager in the state.

Mr. Austin said he appreciates Mr. Santagate and is happy to have him here.

## **FUTURE AGENDA ITEMS AND DIRECTIVES**

Mayor Cutts would like an update from the New Community Center within the next couple of months.

Mr. Batchelder would like a tour of the Fire and Police Departments. Mr. Santagate suggested on a Council meeting night to come one hour early and visit the Fire Department one night and

the Police Department another night. Mayor Cutts asked about meeting October 8<sup>th</sup>, 5:30 p.m. to tour the Fire Department. Mr. LaCasse said he cannot make that time. Mr. Santagate offered to set something up separately for him. Mr. LaCasse will contact Mayor Cutts when he wants to do that. Mayor Cutts suggested touring the Police Department November 12<sup>th</sup>, 5:30 p.m. There were no further objections to either tour.

Mr. Picard asked for an economic development update from the Planning and Development Department. Mr. Santagate said he will set it up.

Mr. Goff and Mr. Batchelder suggested the Council participate in the upcoming Chili Cook-off. Mayor Cutts would be willing to serve the chili. Mr. Austin will participate in the car show. Mr. Goff asked if this would need to be publicly noticed. Ms. Taylor said this is a social event and is exempt as long as the participants do not discuss any matter before the Council on its merits. If there will be discussion of issues, it might be safer to simply notice that the Council would be there. There were no objections to the Council entering the Chili Cook-off. Mr. Santagate will talk to Scott Hausler, Parks and Recreation Director, about getting a booth for the Council.

Mr. Lewis asked about the status of moving Council meetings to other sites. Mr. Santagate said considerations are for the ability of CCTV (Claremont Community Television) to be able to broadcast and for the Clerk to the Council to have power to operate the computer for minutes. Mayor Cutts said there would be technology challenges so she asked the Council to suggest locations. Mr. Goff suggested the school gyms or the Senior Center. Mayor Cutts asked if Mr. Santagate could look at the technology challenges at those locations. Mr. Santagate said in those locations, we could tape the meeting, but it might not be live. Mayor Cutts said that fact would have to be well advertised. Mr. Goff asked the Eagle Times reporter to float that idea and ask for feedback.

## **COMMITTEE REPORTS**

### Open Space Ordinance Committee

None

Mr. Goff asked if this item could be removed from future agendas. Mayor Cutts agreed. There were no objections.

### Master Plan Committee

None

### School Reinvestment Committee

None

**CONSULTATION WITH LEGAL COUNSEL**

None

Mr. Santagate noted he will release his evaluation information to the newspaper when the process is complete.

**NON-PUBLIC – CITY MANAGER EVALUATION UNDER RSA 91-A:3,II(a)**

**A motion was made by Mr. Batchelder and seconded by Mr. Lewis to go into non-public for the City Manager’s evaluation under RSA 91-A:3,II(a).**

**Roll Call Vote: Motion carried 7-2 with Messrs. Picard and LaCasse voting no.**

The Council resumed public session at 10:25 p.m.

All Council members were present for the public meeting following the non-public session.

**Motion made by Councilor Messier, seconded by Councilor Lewis to increase the Manager’s contractual vacation accrual rate from twenty days per year to twenty five days per year.**

**Motion passed 7-2, with Councilors Lacasse and Picard voting no.**

**ADJOURNMENT**

**Motion to adjourn made by Councilor Austin, seconded by Councilor Raymond.**

**Motion passed unanimously.**

The meeting adjourned at 10:40pm.

Respectfully Submitted,

Dorée M. Russell  
Clerk to the Council