

The Claremont City Council held a meeting on Wednesday, July 11, 2007, in the Council Chambers of City Hall.

Members of the Council present were:

Michael Prozzo, Jr.  
Deborah Cutts  
Heather Bopp  
Assistant Mayor Christopher Irish  
Mayor Scott Pope  
Andrew Austin  
William Regan, III  
Ralph Swift

Also present were:

Guy Santagate, City Manager  
Jane Taylor, City Solicitor  
Mary Walter, Finance Director

The meeting was called to order by Mayor Pope at 6:30 p.m.

## **MAYOR'S NOTES**

Mayor Pope announced that Councilor Neilsen resigned due to family reasons. Mayor Pope accepted the resignation with deep regret. He also expressed thanks and gratitude on behalf of the Council for the years of service that Councilor Neilsen had given to the residents of Claremont.

Highlight of events since last meeting include:

- Stevens High School graduated 119 students with an incident free celebration.
- The 4<sup>th</sup> of July celebration went off as scheduled with a beautiful display.
- The Chamber of Commerce held a successful Taste of Claremont and Mayor Pope invited the public to visit both old and new downtown shops.
- Robin Flagg and Justin Aiken Memorial Ride was held and was a tremendous success and there was a special thank you for Mr. Picard for his efforts in organizing it. They raised over \$10,000 which was an incredible effort and congratulations to everyone who took part in it.
- Mr. Santagate stated that the Claremont Housing Authority "aced" their federal HUD (U.S. Department of Housing and Urban Development) audit getting a 97 out of a possible 100 score. Mr. Santagate said that a lot of that success should be credited to the CHA (Claremont Housing Authority) Board of Directors as well as to Director Andrew Fennelly and Mr. Santagate is most appreciative of the work

they do. If you haven't gotten a chance to see the flowers, condition of the building and grounds, please stop by.

- Mr. Pope wanted to acknowledge a letter to the editor from a citizen who was pleased with our police department and had, on three separate occasions, witnessed incidents where an officer was needed and, on all three times, with three different officers, they were professional, polite and courteous in handling the situations and she wanted to publically thank them as did Mayor Pope.
- Rich Gingras, Claremont's star boxer, will have his next fight on July 21<sup>st</sup>. Councilor Irish discussed ticket sales and sent good luck!

## **REPORT OF THE SECRETARY**

**A motion was made by Mr. Prozzo and seconded by Mr. Austin to accept the minutes of the June 13 and June 27, 2007, City Council meetings.**

**Motion carried 8-0.**

## **APPOINTMENT TO BOARDS AND COMMITTEES**

None

## **OLD BUSINESS**

### Cemetery Books

Mr. Temple explained that the Moose License Plate Grant Fund that the City received was used to rebind about a dozen books of cemetery records of various sizes. Brown's River (a Vermont company) was low bidder and was awarded the bid. The bound books are back, professionally cleaned and bound with each one in a separate protective sleeve so that fingerprints and oil won't hurt the pages. Mr. Temple had pictures of what the books looked like prior to refurbishing. Mr. Temple discussed what was in the books and that they contain a tremendous amount of history. The books come in all different sizes. The final bill was slightly less than the \$10,000 grant. Mr. Prozzo thanked Mr. Temple for bringing in books. He questioned whether these books are stored in a safe at night such as a fire protected area and Mr. Temple said that they were. Mr. Austin asked if acid free paper was used before the books were sealed. While Mr. Temple said he is no expert in this area, he believes the pages have been treated. Mayor Pope asked which cemeteries the books covered. Mr. Temple listed Grand View, Drapers Corners, and the cemetery behind the library. Mr. Temple also mentioned that a young man working on his Eagle Scout project was recording the graves in the cemetery behind the library.

### Recycling Ballot Question

Mayor Pope asked Councilor Irish to discuss a letter he received from Rebecca McKenzie regarding a proposed recycling ballot question, stating that it might be premature to go with the ballot question during this fall's election since we do not know what the County is doing. Mr.

Irish said that he doesn't believe a question on the ballot is the place for a survey. Mr. Irish read the letter and then stated that shortly before the meeting he was made aware of the draft of the Master Plan Survey and was very pleased to see that there were specific survey questions that addressed these recycling questions (specifically questions #44 and #96). What he liked about the survey versus a ballot question is that the survey reaches all Claremont residents whereas voter turnout at an election is around 1,000 people. Mr. Irish is very comfortable this survey will address the questions we have.

Mayor Pope stated that once all the information has been gathered, he would like to see the solid waste committee re-form since they were very close to an answer last time and had much of the research done.

Mr. Santagate stated that there were 5 members from the community and then the Public Works Director and himself. He could try to reassemble that team if the Council wanted.

Mr. Pope stated that he would like to add a Council member to the committee.

Ms. Cutts discussed the Master Plan Survey and was pleased with the questions in that they address the perception about recycling and solid waste in one question and then asks for support in another. She felt that the people on the committee were seasoned, hard-working, intelligent people but we need a more direct focus and we need a business plan going forward, which she is not sure the committee would be able to do. Rather than putting together another committee, we need to look at another way of doing this and perhaps should hire someone to do a business plan for the City.

Mayor Pope thought the original committee was three-fourths of the way there and this is why he thought it would be good to have these people back.

Mr. Irish said the committee looked at the big picture and that we need to look at all options, not just recycling.

Mr. Prozzo said that whatever we do it needs a "sunset date" so that Council gets a recommendation by a date certain. Mr. Pope thought either February or March. Mr. Irish felt we should be looking at the business plan and then send out an RFP (Request for Proposal) to see what it would cost us. We do not know the exact dollar amount or whether we should go private, public or a combination of the two.

Ms. Bopp felt that if Council decides to re-activate this committee she agrees with Mr. Prozzo, that we need to come up with objectives and a sunset date. She said she watched the committee work, get exhausted and fight over the results and they said they needed more time, even after 18 months. The last 4 years have seen committees come and go. If we asked these people to come again we, as a Council, need to give them a clear objective.

Mr. Austin agreed with Ms. Cutts. He remembered that Mr. Woodman said that it came down to burn or bury. He doesn't know how the committee can help with that decision.

Mr. Swift stated that every committee he has been on has tried for perfection and ended up getting caught up in the details and ended up coming up with incomplete answers. He felt that we, as a Council, cannot expect a committee to come with the answer that we all agree with. The boss (being the Council) needs to come up with the answer. He likes the idea that the committee does the leg work but feels it's the governing body that needs to make the decision.

Mayor Pope said that we can discuss this at the next meeting.

Ms. Cutts asked Mr. Temple how re-forming the committee would impact him and his work (if at all). Mr. Temple said that if the Council wants him to further look at various solutions and costs he can do that. As far as the transfer station this is really not an issue.

Mr. Prozzo said he can live with this but they need a focused objective and a sunset date and they should encourage the next Council to act on it.

Mayor Pope recognized Ms. Sargent with permission of the Council. Ms. Sargent thanked the council very much for considering this issue, and said she takes great pride in the community of Claremont. She also praised their vote to attain a 50 % goal of recycling. She felt that the focus of this committee should be the means toward which the Council can meet this goal. Pay-As-You-Throw (PAYT) is unit-based pricing and is an issue of fundamental fairness. PAYT was instituted in 1916 and, although there were very few communities then, it has grown too many thousands of communities throughout the country. You pay for what you don't want to recycle but anything you recycle is free and this frugality appeals to us Yankees! Why should you pay for your neighbor's excesses? The EPA (Environmental Protection Agency) targets three E's: economics, environment, and efficiency. The three E's book is an 84 page handout that you download off the EPA website. It is a practical, excellent read and all should download it.

Mayor Pope will ask Ms. Russell, Clerk to the Council, to help draft a letter to go out when she gets back from "vacation" that will have a focus and a sunset date for the establishment of a committee. Mr. Irish again stated that it must have clear goals and a time line and he will assume that by the August meeting we can actually have a committee established.

Mayor Pope asked for a show of hands for the formation of such a committee and all Councilors agreed.

## **CITIZEN'S FORUM**

Mr. Gray spoke and said that the program coordinators have not been able to bring him over to the Council meetings. He has moved to Burroughs Road in Charlestown. He let everyone know that he attended the modified races at the Claremont speedway last Sunday and he paid their (his coordinator's way) in.

Mayor Pope closed the Citizen's Forum at 7:30.

## NEW BUSINESS

### Council Vacancy-Ward 1

Mayor Pope informed everyone that this was on the agenda due to the resignation of Councilor Neilsen. Mayor Pope had pulled together information from the procedure done in 2002 and 2004 when similar instances occurred and a vacancy existed on the Council. The Claremont City Charter states that the Council shall fill the missing seat by the second regular meeting after the vacancy occurs, which is August 8, 2007, in this instance. This seat is specifically Ward #1, not an at large seat, so it must be filled by a Ward #1 resident. The term for this seat would end December 31, 2007, and the person selected to fill the vacancy could run in the November 2007 regular election if s/he wished to continue. It is the Council's consideration and vote to determine who will fill the vacant seat.

Mayor Pope read a suggested process where each candidate is asked an identical question. Mayor Pope handed out to the other Council members some examples of questions that were asked last time there was vacancy. A newspaper ad would be posted in this Sunday's paper, a deadline for submission would be outlined to accept applications, an interview date set, when the Council would vote on a candidate and when the swearing in would be held. Since this all has to be done between now and August 8<sup>th</sup>, time is of the essence. Mayor Pope suggested that a special meeting be held on August 1<sup>st</sup> for the sole purpose of interviewing candidates and selecting a new councilor.

### **A motion was made by Mr. Prozzo and seconded by Mr. Irish to adopt the proposed schedule to select a new Ward 1 councilor.**

Mayor Pope noted that the selection has to be a roll call vote, with the majority vote winning. In the event of a tie, it has been determined that the City Clerk will draw lots. There is no recess during the voting. Mr. Santagate raised the question of how many times they vote, if they vote and there is a tie, can you vote more than once. Does the Council have the ability to break its own tie? Ms. Bopp said she could see that being an issue and asked if they could have two additional questions held back because, if she liked candidate 1 the first time around and it ended up a tie, there would be no reason for her to change her vote the second time around since she would have no additional information to go on.

Ms. Taylor stated that there are issues with this. Roberts Rules of Order and general parliamentary procedure states you can not open back up once voting has taken place. Mr. Irish felt that Roberts's rules would not apply since they wouldn't be voting, just interviewing at that time.

Mr. Prozzo stated that he remembers that there was a motion and second by the Council to select a specific candidate and he remembers voting.

Ms. Taylor will clarify and research this and requested that the Council approve the schedule so the ads can be placed.

**Motion carried 8-0.**

Elderly and Veterans Exemptions

Ms. Walter stated that she was asked to gather information regarding the possibility of increasing the elderly exemptions and veterans' credit. She handed out packets to the Council and informed them that she had pulled the information in the packet that was on the first two pages from the DRA (N.H. Department of Revenue Administration) web site. She said that she then pulled out only Claremont's comparable "sister" communities. Ms. Walter stated that Claremont is low in Elderly 1 (65-74) and Elderly 2 (75-79), but we are okay on Elderly 3 (80+). If we up the first 2 levels to the recommended amounts of \$30,000 and \$50,000, it brings us more in line with our comparable communities. Ms. Walter also recommended an increase of \$25.00 to the Veterans' current \$100.00 credit, bringing that total to \$125.00. Ms. Walter discussed the amount that we are currently giving back in exemptions and credits (\$9.7 million) and how it currently impacts the tax rate (\$0.61 per thousand). The proposed increases in the exemption and credit allowances bring that number to \$10.3 million and will be an additional \$.05 per thousand.

Ms. Walter also gave the council a proposed worksheet on what the approved tax effort is, broken down by city, county and school, and what the various budgets proposed and/or passed will mean to the taxpayers. She said that the current tax rate for 2006 is \$31.58 per thousand. The projected tax rate for 2007 will be right around \$34.03 based on her best guess and considering that the county has not passed a budget. She then broke those numbers down further to show how it impacts a homeowner with a \$150,000 assessment and what portion of the increase goes to what area. This taxpayer will see a \$367.94 increase over last year's total bill. Of that increase, \$267.46 is due to the school budget increases, \$52.94 is due to the City's budget increases (which includes the elderly & veterans' increases) and \$47.75 is projected for the County budget, although it hasn't been passed yet. If the final County budget increases, this number would go up. Ms. Walter stated that she is working on some PowerPoint presentations that can be put up on CCTV (Claremont Community Television) as an educational tool for concerned citizens.

Mr. Reagan asked Ms. Walter what the "Pollution Grant" was. She said Wheelabrator. Council seemed appalled that Wheelabrator could be getting an exemption from the host City when everyone's been using it. He asked how much they pay in taxes and Ms. Walter replied around \$400,000. Mr. Santagate informed the council that this is not something the City gives them on its own, but rather it's handed down to us by the State and our values of Wheelabrator haven't changed much in 10 years. Mr. Santagate is going to ask the Assessor to go back another 10 years to see if there's been much change there but he doesn't see it.

Ms. Taylor said that, if the Council wishes this to go forward, we would need to come back to Council with a resolution and have a public hearing.

**A motion was made by Mr. Austin and seconded by Ms. Bopp to bring forward a resolution proposing changes to the elderly exemptions and veterans' credit.**

Mr. Austin thanked Ms. Walter for her efforts.

Ms Bopp stated she is looking forward to a public forum. She wants Claremonter's to know that, out of 13,000 residents, 190 citizens are affected by this yet everyone will need to make up the difference and, while she doesn't have a problem with it, she wants everyone to be clear how it works since the Council's increase was at \$.030 and this would add another \$.05 (16%) to that number.

**Motion carried 8-0.**

Acceptance of \$2,173.50 NH Highway Safety Grant for Claremont Regional; DWI Saturation Patrols

Ms. Walter stated that this is a grant to "saturate" the community – no pun intended – with a coordinated county-wide enforcement effort. This grant provides for one night of a DWI (Driving While Intoxicated) roving patrol and a one night 6-officer checkpoints and other communities in the county will also be receiving a portion and setting up similar check points in their communities as well.

Ms. Taylor noted that the Police Chief will need to make sure that the proper advanced notice is given to the public so that enforcement won't be thrown out of court for improper and/or lack of advertising the checkpoints.

**A motion was made Mr. Prozzo by and seconded by Mr. Reagan to accept the \$2,173.50 NH Highway Safety grant.**

**Motion carried 8-0.**

Resolution 2007-11 Raise & Appropriate \$21,500 for Forest Management Plan-

Ms. Walter stated that the City has many acres of forested city-owned land and has talked for the past 3 or 4 years of having a forest management plan in place to harvest some of the trees within the City. Mr. Temple moved forward with the concept of proper forest management since he had several areas that needed the expertise of a forester. He went out for an RFP, selected a candidate and a rough estimate indicates that we could see a return of \$100,000 on the timber that could be forested over the next 5 years. This resolution allows the City to put together the plan.

Ms. Bopp asked where this wood would be harvested because she's not in favor of just cutting down trees.

Mr. Temple responded that the City owns approximately 1400 acres of timber, and that the Fitch Reservoir and Cat Hole Road areas, Moody Park, and the reservoirs are where the majority of the timber would be harvested. He has had involvement with the ATV club, Conservation

Commission and snow mobile club. He is very interested in protecting the watersheds and the City's water supply. We would like to hire a forester to develop an appropriate plan for specific areas and citizen input would be gathered.

Mayor Pope asked whether this was development of forest management and not clear cut. Mr. Temple said this is the base fundamental plan.

Ms. Cutts likes the idea and wants to make sure somewhere in the plan there is renewed tree growth and management.

Ms. Taylor gave details to the Council regarding when Moody Park was originally given to the City (early 1900's) and that its forest plan layout was designed by a world famous architect.

**A motion was made by Mr. Austin, seconded by Mr. Prozzo to adopt Resolution 2007-11.**

Mayor Pope read Resolution 2007-11 into the record and opened the public hearing for public input at 8:25 pm. No one appeared. Mayor Pope closed the public hearing and brought it back to the Council for a vote.

**Roll Call Vote: Motion carried 8-0.**

Resolution 2007-14 Establish a Non-Capital Reserve Fund for the Purpose of Maintaining and Managing City-Owned, Undeveloped Land

Ms. Walter explained that if this resolution is adopted, anticipated revenues (less the \$21,500 for the forest management plan) would be deposited in a special fund to be spent for future maintenance and operation/management of city-owned, undeveloped land.

Mr. Prozzo asked for clarification of what was being appropriated and Ms. Walter stated that revenue from timber management on land owned by the water or sewer department would be deposited separately to their revenue accounts, and revenue from management of other City-owned lands would go into this special reserve fund.

**A motion was made by Mr. Prozzo, seconded by Ms. Bopp to adopt Resolutions 2007-14.**

Mayor Pope read Resolution 2007-14 into the record and opened the public hearing at 8:28 pm. No one appeared. Mayor Pope closed the public hearing and brought it back to Council.

**Roll Call Vote: Motion carried 8-0.**

Resolution 2007-12 Raise & Appropriate \$15,000 for the Purchase of a Trailer for DPW. Funds to Come From the Capital Reserve for Public Works

Ms. Walter explained that several years ago we had a truck that caught on fire and there was insurance money received that's been sitting in a capital reserve account. Mr. Temple would like

to take that money and purchase a utility trailer and that's the type of thing the capital reserve was set up for.

**A motion was made by Mr. Prozzo, seconded by Ms. Cutts to adopt Resolution 2007-12.**

Mayor Pope read Resolution 2007-12 into the record and opened the public hearing at 8:31 pm. There was no public input. Mayor Pope closed the public hearing and brought it back to Council.

**Roll Call Vote: Motion carried 8-0.**

Resolution 2007-13 Raise & Appropriate \$5,459 for Phone System, Such Funds to Come from Fund Balance

Ms. Walter explained that, while she was out in May, there was a motion before Council to allow the City to lease a new server for the phone system. Council instead directed that the money be taken from Fund balance for an outright purchase. While she appreciates that, it needs to be in resolution form and that is why she is here again to request the funds.

**A motion was made by Ms. Bopp, seconded by Mr. Prozzo to adopt Resolution 2007-13.**

Mayor Pope read Resolution 2007-13 into the record and opened the public hearing at 8:35 pm. Mr. Reagan stated that, if anyone from Verizon was listening, that this City is not impressed with the service that Verizon is providing and, if it's not improved, he's going to suggest that we all change our service! There was no other input and Mayor Pope closed the public hearing and brought it back to the Council.

**Roll Call Vote: Motion carried 8-0.**

## **CITY MANAGER'S REPORT**

Mr. Santagate announced that he was going to speak from the podium so that Councilors would not have to turn around. As City Manager, Mr. Santagate said that one of his duties is to listen to the residents. He hears from them in the grocery stores, on the streets, even at the new track facility and he's asked them "what's the one thing on your mind in Claremont." There have been a variety of answers and many people responded that they liked where Claremont was going, others said the growth hasn't been fast enough, others want more businesses. But a majority of the people, and it's not just those on fixed incomes, say increased property taxes are their biggest concern.

Mr. Santagate said that, in reality, when he came here in 2001, people couldn't sell their houses even if they decreased it below the assessed value at that time. And, while we are not where we want to be yet, market sales are increasing more rapidly in the residential market than in the commercial or industrial areas, thereby putting more burdens on single family residences. As City Manager, he realizes that it is his job to promote growth in the city and believes that

Claremont is finally experiencing real economic growth. But, it's not happening fast enough to even out the increase on the residential burden and, to that end; he proposes the following bold steps to help stabilize the tax bill:

- The City will level fund the 2008 proposed budget that Council will be receiving in November at the 2007 level and not a penny more.
- On Monday he will put out a memo instituting a hiring freeze on all positions not presently in the pipeline (those already posted and/or advertised).
- The only new hiring that will be done is for emergency needs as deemed by his office.
- Internally, we begin the budget process in September and everything will be on the table. We will make what cuts we need to reduce expenses in spite of the increased expenses over which we have no control (i.e. the increase in retirement mandated by the state, health insurance, fuel oil, gas prices etc. as well as union contract increases).

Mr. Irish stated that he respects what the City Manager is doing, but feels that we live under an unfair tax structure and our county delegation needs to get out of the county mess and focus on doing something in Concord to fix this ongoing inequity in the tax structure that exists in this state. We are in a growth mode and should not be forced to slow it down because we live under an archaic tax structure.

Ms. Cutts is concerned because every action has a consequence and, as she works in an agency that had hiring freezes and does not fund adequately to fill vacancies, she can attest to the fact that it does not work. She stated that we've worked very hard to heal the damage done from all the layoffs in 2002 and rebuild morale and trust and she'd hate to see us lose all of that now. She stated that she does find the City Manager's effort at doing his part by level funding of the budget to be admirable but what does his staff think of this?

Mr. Santagate stated that he had not discussed this with anyone on his staff, since he wanted to bring it to the Council before bringing it to anyone.

Mayor Pope said that he was not going to second guess the City Manager and trusts that he will look at the bigger picture and do what needs to be done.

Ms. Bopp stated that it felt like we were "circling the wagons," but she wanted Mr. Santagate to tell her we are not cutting anyone's job. She would prefer that perhaps we slow down our growth this year to stabilize everyone's finances and the cuts be made in that context. She also feels frustrated that, as Ms. Walter pointed out, nearly 2/3 of the large increases are from the school on a defeated budget. She stated that the school budget has been discussed several times at our Council meetings but she didn't think that was reciprocal. Ms. Bopp said she wanted to make sure the balance is there. She said that she respects the fact that Mr. Santagate has stuck to his promise when he came here and only increased 3% per year on the tax rate; however, she recognizes that there are areas where they as a Council have no control.

Mr. Santagate stated that nothing was off the table as he doesn't know exactly what he will see. He will not do anything to harm the core goals of the City but there will be hard choices to be made up ahead. The key word is balance.

Mr. Austin thanked Mr. Santagate for this and for coming before the public. However, he also feels it's almost impossible to make money without spending money and he likes the direction that Claremont is going.

Mr. Reagan stated that "in the last 20 years of my life I have not always gotten a yearly raise but I can guarantee you that prices have kept going up." He feels that the City's portion of the budget is NOT excessive and he does not want to "slow the train down." He would rather take some grief than to level fund the budget.

Mr. Swift stated that he, unlike the others, looks at this as an opportunity to improve things. He said that \$200,000 out of \$10 million is peanuts. He felt that level-funding the budget makes everyone not necessarily work harder but maybe work smarter and he thinks it can be done and looks forward to seeing the budget.

Mr. Prozzo stated that "no pain = no gain."

Ms Walter stated that it appears that Mr. Santagate has thrown down "the gauntlet" and, like public TV maybe we should consider this a membership drive where the county and school will get on board with level funding their budgets.

## **FUTURE AGENDA ITEMS AND DIRECTIVES**

- Ms. Bopp questioned Mr. Temple on where we were with the licensing of haulers. Mr. Temple stated that it's going slowly and a letter went out to all haulers this week (none have signed up yet). Ms. Bopp asked about the deadline and the fining process. Ms. Cutts stated that she believes the deadline was July 1<sup>st</sup> and the fine was \$1000.00 (but it's only \$25.00 for the permit). Ms. Taylor said that we felt since this was the first time we'd done this, we'd "cut some slack" so we are sending out letters to "remind" the haulers of the ordinance and the need to be permitted.
- Mr. Austin questioned what was happening with Sullivan Street. Mr. Temple advised that the Traffic Safety Committee made a tour of the area (August 6<sup>th</sup>) and will make a recommendation to make Sullivan Street one way (downhill).
- Mr. Irish would still like to pursue Claremont having a truck route through the city.
- Mr. Irish would also like to look at quarterly billing.
- Mr. Irish would like to know what is happening with the ATV crossing (he sees signs but still sees people crossing).
- Ms. Cutts would like some conclusion on the committee outreach communication pool – (i.e. what the options are by either September or October).
- Ms. Cutts would like someone to look at our webpage which seems inconsistent, since the complaint form can be electronically filed but the comment form must be printed out and mailed or dropped off. She'd like them to be consistent.

## COMMITTEE REPORTS

### Open Space Ordinance Committee

Mr. Regan stated that we are getting very close and the socialism is coming out of the ordinance. Jane Taylor requested the written meeting minutes be forwarded to the City Manager's office, where they should be retained.

### Master Plan Committee

Mayor Pope said the second visioning session saw 70+ people in attendance and Mr. Santagate gave a great speech. There will be a meeting on July 17<sup>th</sup> to discuss final format on the questionnaire. Thank you to Michelle Aiken and the staff at the Visitors' Center.

### School Reinvestment Committee

Mr. Swift stated that there are four task forces - communication, finance, facilities and long range. There is some movement in some of the groups. A couple of sub-committees are having fun getting off the ground. Sunset date is the 1<sup>st</sup> or 2<sup>nd</sup> week of March 2008.

Ms. Bopp stated that the Zoning Board is looking for some clarification to go to Planning for possible ordinance changes.

## ADJOURNMENT

**At 9:15 p.m., a motion was made by Mr. Prozzo, seconded by Ms. Bopp to adjourn.**

**Motion carried 8-0.**

Respectfully Submitted,

Lisa M. Richmond  
Clerk to the Council