



**Historic District Commission Meeting**  
Thursday, January 22, 2009  
Council Chambers, City Hall, Claremont at 7:00 p.m.

**Meeting Minutes**  
**Approved 5/28/09**

Meeting called to order by Chair Messier at 7:00 PM

**I. ROLL CALL**

**Present:** Jason Farrell, David Messier, John Hall, Peter Guillette, Trinity Earle  
**City Staff:** Michelle Aiken, Boards & Commissions Coordinator  
**Absent:** Deborah Cutts

**II. Appointments**

Chair Messier appointed Trinity Earle to sit in for Deborah Cutts.

**III. Review of Minutes** - Minutes from January 5, 2009 meeting

**Motion to:** approve the minutes from January 5, 2009 meeting

**Made by:** Mr. Guillette

**Second:** Mr. Hall

**Vote:** Unanimous

**IV. Continuation**

- **(08-2008) 50 Pleasant Street, LLC, Daniel Mott, 165 South Main Street, Newport, NH** - A Certificate of Appropriateness Application has been submitted requesting approval to Replace Existing Front Door and Signage at **50 Pleasant Street**, Claremont. Tax Map: 120, Lot: 84, Zone B-1.

Chair Messier advised it is the boards purview to allow the applicant one more chance to come before the board. Consensus from the board members to allow the applicant to come before the board during the February 26<sup>th</sup> meeting.

**V. New Business**

- **(01-2009) TPI Staffing Group, Jennifer Wendlandt, 169 Main Street, Claremont, NH** - A Certificate of Appropriateness Application has been submitted requesting approval for 2 new signs at **169 Main Street**, Map 107, Lot 37, Zone MUM. Owner of record Michael Crone.

Ms. Jennifer Wendlandt advised that they are looking for approval for two signs on the building. They tried to make the signs simple and not pop out, one of the signs is nearest to their door and the other sign is facing the street on the other side. They do also have a plaquered sign on the Main Street side of the building. There are a lot family services on site and it is better to have more direction so people are not going to the wrong place.

Mr. Hall advised he is an abutter but he does not feel that it is a problem; he is a couple of houses over. Consensus from the board that a conflict does not exist.

Open Public Hearing  
No abutters present  
Closed Public Hearing

Chair Messier advised this building used to have a couple of houses on site that were demolished. The brick part of the building has a moderate historic rating. The building itself is much newer and architecturally it contributes to the area, it's a brick building with some attachments. It has employed many people in the area and is now mostly a family services building

Consensus

Consider the level of historical, architectural, or cultural value of the building, and whether it relates and contributes to the setting. Consensus not applicable

Consider how the proposed exterior design, arrangement, texture and materials relate to existing building or structure in its setting – Consensus not applicable

Consider how the proposed scale and size of the affects the character of the building – Consensus from members that the signs have a basic non intrusive design and would have minimal effect to the character of the building and surroundings.

Consider #4 and #5 what factors might affect the character of any building or structure in the district - Consensus not applicable

Consider how the proposal relates to the Secretary of Interiors Guidelines for Rehabilitation – Consensus that this deals with rehabilitation and is not applicable

**Motion to:** accept the proposal as presented

**Made by:** Mr. Messier

**Second:** Mr. Hall

**Vote:** Unanimous

## **VI. Reports of Boards & Commissions**

Master Plan – Mr. Farrell advised that he and Mr. Messier are on the Master Plan SubCommittee to write the Historic Resources and Community Design Chapter. Mr. Farrell advised that they are researching and waiting to see if they can do a survey. Mr. Messier advised that they have gone over concept ideas and then they would build a list of priorities. Mr. Farrell is waiting for the current City Planner Mr. Peter Dzewaltowski to get him a draft outline and some more information so they can continue their work.

## **VII. Other**

### **o Budget**

Chair Messier advised that it appears there is one account for all boards and there is no designation for all the boards. The board could look into the cost of Certificate of Appreciation.

### **o Certificates of Appreciation Guidelines**

Discussion on previous projects that have been completed in the historic district. Brown Block, Mill restoration project, Kevin LaCasse apartment building across from Escerskys, green acres, Dickinson block, Sugar River

Barber shop (sign award). The board decided to organize something by the end of the summer for 5 awards. Next meeting the board will look at awards.

Chair Messier asked to check to see if the sign at Claremont lock & key loses its grandfather status since it has been gone for so long. Chair Messier asked Ms. Aiken to check on this.

- **Planning Board ByLaws**

Chair Messier suggested 1 or 2 people from the board review the bylaws and come back with one that is more specific to the HDC. This exercise would be to set up some rules and regulations that the HDC would follow. Chair Messier felt that the ordinance does not reference Roberts rules of order, he would like to set up how the meetings are run using this. Mr. Hall volunteered to look through it and pass it around. Mr. Hall asked Ms. Aiken to email the Planning Board Bylaws so that he could work on them. Consensus that the board will work on it for the next few months.

### **VIII. Correspondence**

- Certificate of Appropriateness – Jeff and Sara Barrette, 30 Pleasant Street, Claremont

### **IX. ADJOURNMENT**

**Motion to:** To Adjourn

**Made by:** Mr. Hall

**Second:** Ms. Earle

**Vote:** Unanimous

**Meeting Adjourned at:** 7:36 pm

**Respectfully Submitted By,**

**Michelle Aiken,  
Boards and Commissions Coordinator**