



Historic District Commission Meeting

Thursday, February 28, 2008

Council Chambers, City Hall, Claremont at 6:30 p.m.

Workshop – 6:30

Chair Messier started a discussion with the board on the history of the Claremont Historic District. Chair Messier advised that the Historic District is an overlay zone; it is like a transparency over the existing zoning. The board reviewed the Division 14 – Historic District Claremont Code of Ordinances and Chapter 22 Zoning.

Discussion among members as to whether or the Sawtooth building came in front of the board.

Chair Messier asked for a copy of the Master Plan that deals with the Historic District. Ms. Aiken advised she would look into it and get it to the board if its available.

Meeting Minutes – 7:30

Approved 3/19/08

Meeting called to order by Chair Messier at 7:31 PM

I. ROLL CALL

Present: Jason Farrell, Brenda Taite, David Messier, John Hall, Peter Guillette

City Staff: Allan Britton, Director of Planning and Development; Michelle Aiken, Boards & Commissions Coordinator

Absent: Deborah Cutts, Trinity Dix

II. REPORT OF THE SECRETARY - Minutes from January 24, 2008 meeting

Motion to: Minutes from January 24, 2008 meeting

Made by: Mr. Hall **Second:** Mr. Guillette **Vote:** Unanimous

III. New Business

- **(02-2008) St. Mary’s Parish, Represented by Albert St. Pierre, 59 Jeffrey Road, Charlestown, NH - A** Certificate of Appropriateness application has been submitted to replace a window with a door and add a step at the principles office at **18 Central Street**, Map 119, Lot 349, Zone R-2.

Mr. Albert St. Pierre advised he is chair of the St. Mary’s School Board and he presented letters from the principle and the department of education in support of a new access door that will meet their security needs. The new door will enter into the principles office which will help control traffic. Mr. St. Pierre provided a proposal from American Plate Glass which they will be purchasing the new door that is the same as the existing doors in the building. The new door will be a single black aluminum door; the door next to it is the same with the exception of being double wide. They will be adding a step and they will be keeping the over head lintel and the opening will remain the same size. Mr. Guillette asked about the security since the doors will be locked. Mr. St. Pierre advised that they have a push bar. Ms. Taite asked if there is any signage on the exterior advising visitors to ring the bell. Mr. St. Pierre advised that there is inside the building, but this way they will direct people to the principle’s office.

Open Public Hearing

No abutters present

Closed Public Hearing

Board members discussed the review criteria.

Criteria #1 – move that the building located at 18 Central Street historical, architectural, and cultural value of the building has an important architectural and cultural value and that it does relate and contribute to its setting

Criteria #2 – I move that the exterior design, arrangement, texture, materials, proposed to be used are compatible with the existing buildings or structures and its setting and the surrounding use.

Criteria #3 – not applicable

Criteria #4 – not applicable

Criteria #5 – move that the applicant’s proposal will have no affect on the setting and will help to preserve and enhance the historic, architectural and cultural qualities of the district and community

Criteria #6 – move that the applicant’s proposal is in keeping with the guidelines set out in the Secretary of Interiors Guidelines for Rehabilitation

Motion to: approve the application for 18 Central Street to replace a window with a door and add a step as presented

Made by: Mr. Guillette **Second:** Mr. Hall **Vote:** Unanimous

IV. Correspondence

- Certificate of Appropriateness issued to Esscor Electronics
- Spring OEP Zoning & Planning Conference

Ms. Aiken advised that if anyone on the board is interested in attending this conference the City will pay for it, fill out the paperwork and return it to her. Ms. Britton also advised that there would be at least 1 City vehicle going to the conference.

V. ADJOURNMENT

Motion to: To Adjourn

Made by: Mr. Hall **Second:** Mr. Guillette **Vote:** Unanimous

Meeting Adjourned at: 8:14 pm

Respectfully Submitted By,

Michelle Aiken
Boards and Commissions Coordinator