



Planning Board Meeting

Monday January 28, 2008, 7:00 p.m.

City Council Chambers, City Hall, Claremont, NH

Meeting Minutes

Meeting Called to order by Chair Alan Grigsby at 7:01 pm. Chair Grigsby advised that the guest speaker on smart growth has been postponed to February 11, 2007 and that meeting will start at 6:30. Also the CRD Ordinance has been postponed until the February 11th meeting due to insufficient time to post the public hearing in the newspaper.

I. Roll Call

Present: Richard Wahrlich, Peter Guillette, Paul LaCasse, Alan Grigsby, Lori Richardson, Russell Fowler, Erwin Caplan, Andy Austin

City Staff: Jerry Coogan, City Planner; Michelle Aiken, Boards and Commissions Coordinator

Absent: Mayor Deborah Cutts

II. Minutes of January 14, 2008 Public Meeting Minutes

Mr. Grigsby felt there was a major component of the CRD that was missing from the minutes where they had discussed the differences between the original ordinance and the new ordinance. Mr. Grigsby read to the board what he felt they had discussed and asked that it be inserted into the minutes.

Motion to: Approve the January 14, 2008 meeting minutes as amended

Made by: Mr. Guillette **Second:** Mr. Fowler **Vote:** Unanimous

III. Master Plan Presentation

Mr. Coogan advised that the master plan committee was formed in January of 2007 with 9 members of the community and they worked very hard to make sure that the drafts were in acceptable form. The MPAC would like to transfer the Master Plan documents to the Planning Board. Mr. Grigsby asked what they will receive in final form. Mr. Coogan advised that it will be the Land Use Chapter, Future Land Use maps, Draft future land use and draft action plan. Mr. Coogan felt it was important for the Planning Board to continue to encourage public input and according to NH RSA 674:2, hold a public hearing and then adopt it when you feel comfortable doing so, this could take a couple weeks or a month. The land use plan is just a concept; it is not a Zoning map. Mr. Grigsby asked if it was logical to have a public hearing, get ideas from the public before the board has a discussion. Mr. Coogan advised the board can have a discussion tonight, next week, and a public hearing. Mr. LaCasse would like to see the minutes of the meeting where the members of the MPAC were appointed.

Mr. Coogan reviewed a power point presentation to introduce the Master Plan Process.

Mr. Grigsby would like to express the gratitude for the work that has been completed by the MPAC. Mr. Folta advised that the driver of the committee was Scott Pope and would like to send appreciation to Mr. Pope. He would strongly suggest asking for the continued involvement of Mr. Pope. Mr. Wahrlich advised that there was a lot of public input; the Cooperative Extension expressed how impressed they were with the public turnout which was always greater than expected. Charlie French from the UNH Cooperative Extension pointed out that there were so many different levels of interest in the community that were brought forward as far as agriculture and downtown, etc and they were equal in the percentages. Mr. Wahrlich also agreed with Mr. Folta

that without Scott Pope this committee would not have done half as well. Ms. Richardson asked if they are going to adopt the sections as they are completed and why not do it in its entirety. Mr. Coogan advised that some communities complete the most important chapters first; Claremont chose the ones that were required. Ms. Richardson advised that she knows it is going to take some time, but she is worried that by the time the entire plan is completed our needs will have changed. Mr. Coogan advised that the Master Plan is intended to be a living document and can be amended as needed. There are 14 or 15 different elements of the plan that the Planning Board can choose to complete or not. The state recommends you update the plan every 5 to 10 years. Mr. Grigsby advised that due to financial reasons the City would not want to do them all. The parts that have been completed provide a foundation for future work.

IV. Correspondence

- Email from Mr. Dietz to Michelle Aiken November 20, 2008
- Hand Delivered request for corrective action from Mr. Dietz January 2, 2008
- Email from Mr. Dietz to Jerry Coogan January 16, 2008
 - Mr. Grigsby asked everyone to look over the information from Mr. Dietz and he would prefer to talk about it when and if Mr. Dietz attends a meeting to explain
- Save the Date – OEP Spring Planning and Zoning Conference

Mr. Fowler advised that he had the opportunity to tour the facility at National Field Representatives on Maple Avenue and he would like to publicly thank them for the great job they did on the building. He would also like to mention that they employ 65 people. He would like to thank them for staying in Claremont and employing the number of people they employ.

Mr. LaCasse asked if the City wants to increase density where there is water and sewer. Mr. Coogan advised that that increased densities with water and sewer service is a traditional planning concept and smart growth concept which helps to preserve the green lands and open space. Mr. LaCasse would like to know the size of the supply lines to these areas. Mr. Coogan advised he will get that from Mr. Temple.

V. Reports from Boards & Commissions

Mr. Folta advised he is a member of the UVLSRPC and this weekend there is going to be work done on the commissions strategic plan and it is a kick off for the commissioners.

VI. Adjournment

Motion to: Adjourn

Made by: Ms. Richardson

Second: Mr. Fowler

Vote: Unanimous

Meeting Adjourned at: 7:45 pm

Respectfully Submitted,

Michelle Aiken

Boards and Commissions Coordinator