



**Planning Board Meeting**  
Monday, January 12, 2009  
Council Chambers, City Hall at 7:00 pm

**Meeting Minutes**  
*Approved 2/9/09*

**Meeting Called to order by Planning Board Chair Alan Grigsby at 7:01 pm**

**I. Roll Call**

**Present:** Richard Wahrlich, Peter Guillette, Deborah Cutts, Paul LaCasse, Alan Grigsby, Lori Richardson, Brian Rapp, Adam Burke, Erwin Caplan

**Absent:** None

**City Staff:** Ed Tinker, Director of Planning & Development; Michelle Aiken, Boards & Commissions Coordinator

Chair Grigsby advised there is no business for the meeting on the 26<sup>th</sup> and he would accept a motion to cancel the meeting if the board agreed.

**Motion to:** cancel the January 26<sup>th</sup> meeting due to lack of items on the agenda

**Made by:** Mr. LaCasse                      **Second by:** Mr. Rapp                      **Vote:** Unanimous

**II. Review of Minutes**

- Monday, December 22, 2008 public meeting minutes

**Motion to:** Approve the December 22, 2008 meeting minutes.

**Made by:** Mr. Rapp                      **Second by:** Mr. Burke                      **Vote:** Unanimous

**III. Election of Officers**

- Election of Chair and Vice Chair

**Motion to:** appoint Mr. Guillette as Chairperson

**Made by:** Mr. LaCasse                      **Second by:** Ms. Cutts                      **Vote:** Unanimous

**Motion to:** appoint Ms. Richardson as Vice Chairperson

**Made by:** Mr. LaCasse                      **Second by:** Mr. Rapp                      **Vote:** Unanimous

- Appointment to other Boards and Commissions – Appointments to be made at the next meeting

**IV. Correspondence**

- **Letter from NHDES** – Alteration of Terrain Permit, North Street parking lot construction

**V. Reports from Boards and Commissions**

Mr. Grigsby advised that he has been on the Technical Review for the past few years and he feels having someone from this board participate, helps. The meetings are the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of every month although it usually works out to be once a month.

Mr. Guillette expressed his thanks for Mr. Grigsby's years of service to Claremont. Mayor Cutts also Thanked Mr. Grigsby for his volunteering in Claremont and his attention to detail. Mr. Grigsby advised that there are 3 open alternate seats and his seat will be open at the end of March and he highly recommends people apply for the vacant seats.

## **VI. Adjournment**

**Motion to:** Adjourn

**Made by:** Mr. LaCasse

**Second:** Ms. Richardson

**Vote:** Unanimous

Meeting Adjourned at: 7:11 PM

Respectfully Submitted,

Michelle Aiken

Boards & Commissions Coordinator