

# How to Apply for a Marriage License

**New Hampshire residents, as well as non-residents, who wish to marry in the State of New Hampshire must file for a marriage license.**

**Where to File:** Couples can file in the office of any Town or City Clerk in the State of New Hampshire, regardless of their residency.

**How/When to File:** Both parties must appear before the City/Town Clerk to complete the application form. The process does take approximately 30 minutes so due to office hours applications are accepted Monday-Friday 9:00am-12:00pm & 1:30pm-4:30pm

**Documentation:** When completing the application form, documentation as noted below will be required.

One or more of the following:

- A driver's license;
- A passport;
- A certified copy of a birth certificate;
- Any other license or identification that contains: a) a photograph of the applicant; and b) the applicant's name and the date of birth.
- If either or both parties have been previously married or previously joined in a civil union, a certified copy of the final divorce decree from the most recent marriage, a certified dissolution decree of the most recent civil union or a certified copy of the death record of the deceased spouse will be required from the applicant(s).

**Fee:** There is a \$50.00 license fee.

**When and where the license can be used:**

The license is valid for 90 days from the date of application and can be used anywhere in the State of New Hampshire.

**Same Gender Marriage:**

As of January 1, 2010 same gender couples may now apply for a marriage license due to the passing of new legislation with the State of NH. If you have already been entered in a New Hampshire Civil Union, you may elect to change from a civil union to a New Hampshire Same Gender Marriage. This needs to be done, with both parties present, in the clerk's office where the intentions were filed for the civil union. A form will be filled out and signed by both parties and then submitted to the State of NH Vital Records Department. Vital Records will then change the status of the record to a marriage. This form is only available from January 1, 2010 to December 31, 2010. As of January 1, 2011 all NH Civil Unions will automatically be converted to Same Gender Marriages. For more information, please contact our office.